



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Phek Government College
• Name of the Head of the institution	Dr.T.Tiakaba Jamir
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	7005801580
• Registered e-mail	pgcphek@rediffmail.com
• Alternate e-mail	tia1717@yahoo.in
• Address	Phek Government College, Bible Hill, Phek Nagaland
• City/Town	Phek
• State/UT	Nagaland
• Pin Code	797108
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Nagaland University**
- Name of the IQAC Coordinator **Dr.Nutazo Lohe**
- Phone No. **03865223740**
- Alternate phone No.
- Mobile **9849316735**
- IQAC e-mail address **acdlohe@gmail.com**
- Alternate e-mail address **cliffsdo@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://phekgovernmentcollege.com/wp-content/uploads/2022/11/AQAR-2021-2022-3.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://phekgovernmentcollege.com/administration/naac/agar/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.18	2019	04/03/2019	03/03/2024

6.Date of Establishment of IQAC

07/12/2012

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Phek Government College	State Budget	Government of Nagaland	2022	236000

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. College was granted Permanent Affiliation by Nagaland University on 26th August 2022. 2. The institution has applied for 12b status of UGC Act. 3. Submitted Annual Quality Assurance Report (AQAR) 2021-2022. 4. The institution implemented Choice Based Credit System (CBCS) as per Nagaland University guidelines. 5. Provided three merit scholarship for students: a) L. Mefutiba Merit Award for college topper in the University Exam b) Special Merit Scholarship for meritorious students from economically poor background. c) Special Merit Scholarship for general category students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To organize workshops and seminars	Organised two workshops
4.2.To apply for 12b status of UGC Act.	Applied
3.Up-gradation of library.	Upgraded with 401 books
4.To focus on research publications	Seven research papers published by faculty members.
5.To promote research activities and career advancement programs for teaching faculty	(a)One teacher awarded PhD. (b)Six Assistant Professors are pursuing Ph.D. (c)Six Assistant Professors attended online orientation and refresher courses. (d)Ten Assistant Professors attended UGC approved online short-term Professional Development Program (e) Three Assistant Professors presented papers in National and International Seminars.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Board	31/10/2023

14.Whether institutional data submitted to AISHE

Part A

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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://phekgovernmentcollege.com/administration/naac/aqar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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6.Date of Establishment of IQAC			07/12/2012		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Board	31/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	16/01/2023

15.Multidisciplinary / interdisciplinary

The institution, affiliated with Nagaland University, adheres to the university's standards for curriculum delivery. It provides BA and BSC programs, including both Honours and General courses.

These programs are intentionally designed to foster interdisciplinary and multidisciplinary learning. In the BA courses, students can select two elective subjects from other departments, alongside their Honours papers. For BA Pass courses, students also have the flexibility to choose their subject combinations. The BSC program offers two subject combinations: Chemistry, Botany, and Zoology, or Physics, Chemistry, and Mathematics. Additionally, Computer Science is available to BSC students in their 3rd semester. The 5th Semester students can opt for CBCP courses in Environmental Science, mushroom cultivation, and proficiency in English. Furthermore, as part of the RUSA initiative, the institution offers add-on courses in Floriculture and mushroom cultivation. Starting from the academic session of 2022-23, Nagaland University, following UGC guidelines has implemented the Choice Based Credit System (CBCS). The institution accordingly implemented the CBCS in line with Nagaland University's directives.

16.Academic bank of credits (ABC):

The institution's initiatives will be governed by Nagaland University's guidelines and policies concerning the credit system which is yet to adopt and implement the Academic Bank of Credits (ABC) system.

17.Skill development:

The institution places a strong emphasis on fostering skill development among its students. This focus on skill development is geared towards equipping students with the ability to be self-sufficient and valuable contributors to society. Additionally, it serves as a means to preserve the rich cultural crafts, customs, and practices deeply rooted in the traditional knowledge system. Acknowledging the exceptional artistic talents of the students, the institution has adopted the promotion of skill development as one of its best practices. The students exhibit remarkable proficiency in crafting local handicrafts and indigenous products. Consequently, the institution endeavors to enhance and showcase these skills through various activities organized by the Skill Development Club, in consultation with the IQAC. The activities of the club are centered on the creation and promotion of 100% handcrafted, indigenous products. These include traditional bamboo baskets, wooden tables and spoons, traditional machetes, decorative items, handwoven bags, sieving trays, and more. The handcrafted products and items crafted by the students are proudly exhibited within the college and are also featured in stalls during Independence Day and Republic Day celebrations in

the District. This best practice of the institution not only nurtures and refines the artistic and creative talents of the students but also ensures the continuation of age-old traditional skills within the community for future generations. Furthermore, students are offered courses in floriculture, mushroom cultivation, and proficiency in English to further enhance their skillset.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Nagaland University includes Tenyidie as a Modern Indian Language (MIL) in its approved syllabus for affiliated colleges. Phek Government College, being an affiliated institution under Nagaland University, offers Tenyidie as a Modern Indian Language (MIL) course in the BA program during the 3rd and 4th Semesters. Tenyidie is the vernacular language spoken by the Tenymia, a group of Naga Tribes. The college introduced the Tenyidie course in 2003. The decision to integrate and sustain Tenyidie as an MIL subject is in accordance with the principles outlined in the New Education Policy, which places significant emphasis on teaching in vernacular languages and ensuring equitable access to education.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The institution places a strong emphasis on providing holistic education, with the goal of preparing students to become self-reliant and effective agents of positive change in society. It is committed to delivering education that is rich in values. Across all academic disciplines, the institution clearly defines course outcomes in terms of both subject content and the employment opportunities they offer to students.

The institution's mission extends beyond the mere imparting of academic knowledge. It aims to empower students to comprehend and navigate the complexities of the world they inhabit. To achieve this, the institution goes the extra mile by focusing on the comprehensive development of students. This is facilitated through their active engagement in various extracurricular activities organized by different cells and committees within the college. These include NSS, Skill Development Club, Performing Arts and Literary Club, Science Club, Red Ribbon Club, and more.

Students are provided with ample opportunities to cultivate and refine their diverse skills and talents through a wide array of activities and programs that the institution regularly hosts.

20.Distance education/online education:

The institution effectively adapted to the challenges posed by the COVID-19 pandemic by conducting classes through online means. It meticulously followed the specific guidelines provided by Nagaland University for online class delivery during the total lockdown period enforced due to the pandemic. As government restrictions gradually eased, the institution seamlessly transitioned between online and offline modes for class delivery.

To ensure a smooth and efficient online teaching experience, the institution organized orientation programs for faculty members, equipping them with the knowledge and skills needed to utilize various technological tools and teaching apps. Moreover, the institution conducted university examinations online in accordance with directives from Nagaland University and the University Grants Commission (UGC). Both teachers and students were given guidance and training on online examination processes and evaluation procedures.

In line with its commitment to modern teaching methods, the institution encourages teachers to harness ICT tools and online teaching platforms such as Zoom, Google Classroom, Google Meet, and others to enhance the effectiveness of the teaching-learning process, complementing traditional offline classes.

Furthermore, the institution hosts an IGNOU Study Centre that offers a range of programs, including Masters Degree programs, BA programs, as well as diploma and certificate courses. Faculty members of the college actively participate in this Study Centre, serving as coordinators, assistant coordinators, and academic counselors.

Extended Profile**1.Programme**

1.1 23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 274

Number of students during the year

File Description	Documents
Data Template	View File

2.2 18

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 73

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 41

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 41

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	23
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	274
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	18
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	73
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	41
File Description	Documents
Data Template	View File

3.2	41
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	23.97
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In accordance with Nagaland University curriculum, the college has introduced the Choice Based Credit System (CBCS) for Undergraduate Programme under NEP 2020 from the academic session 2022-2023. CBCS allow students more academic flexibility and facilitate the students to opt for different inter-disciplinary, intra- disciplinary and skill based courses depending upon their interests.

The processes for effective implementation of the curriculum are as follows.

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation

process.

3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments and seminar presentations.
4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, etc are executed to enhance the learning process of the students.
5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.
6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.
2. The college uses methods such as assignments, class tests, presentations etc. to internally assess the students.
3. Students are evaluated for 30 marks in the internal examination and 70 marks in the external examination for the Old Course and for CBCS Course, internal marks is 25 and external marks is 75.
4. Students whose performances are unsatisfactory are given the option for re-test.
5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee.
6. Practical exams are conducted for the B.Sc. students by

their respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Studies

Environmental Studies, a compulsory paper for students of B.A. and B.Sc. 5th and 6th semesters include issues relating to environment. The paper also addresses human values and concepts on biodiversity, conservation and climate change.

Botany

B.Sc. Botany 4th semester paper dealing with environment and sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on environmental biology and phytogeography address various issues about the environment and the natural resources.

English

The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

Education

BA 1st semester C-1 paper deals with the different aspects of personality and means of developing an integrated personality.

B.A. 3rd semester syllabus involves studies on gender equity, human values and development. B.A. 4th semester syllabus involves studies on social, moral, ethics and aesthetic values. On professional ethics,

B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

History

B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

Economics

The economics of environment is included in the B.A. 6th semester syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phekgovernmentcollege.com/2018/09/11/feedback-reports-formats-2017-2018/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For assessing learning levels of students, the institute conducts internal exams periodically through the medium of tests, presentations and assignments. Tutorials and remedial classes are offered to help slow learners and also further boost advanced learners in their performance. University questions of previous examinations are solved to adept students with the pattern of exams. Revision lectures are also given along with discussions for better understanding. Students are encouraged to actively take part in class interactions to develop critical thinking and participate in competitions organised at district, state and national level. Emphasis is also laid on attendance of students with each required to maintain 80,% of monthly attendance. Feedback from students and parents, analysed and follow-ups of the same are done to achieve better results.

File Description	Documents
Link for additional Information	https://phekgovernmentcollege.com/wp-content/uploads/2023/11/Remedial-Classes.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
274	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experience of students, discussions and interactions are incorporated in day-to-day classroom teaching and learning process. Field trips, study tours and activities are organised to make learning experiential and engaging. Reports of those trips are then prepared and presentations of the same are done. Departmental activities like enacting plays, talks on current events of national and international importance are also done from time to time. Literary and cultural programs are also organised to enable students discern their abilities and effaciously engross themselves in novel learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/category/field-works-projects/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Inorder to engage students more effectively and optimise the outcome of teaching -learning process, teachers use technological mediums along with traditional classroom teaching. The ICT tools used include smart board, projectors, desktop, laptop, scanners and other online platforms like Zoom, Google meet and Google Classroom.

The institute has 7 ICT enabled classrooms, one each for the first, second and third year Art's stream and also the Chemistry, Botany, Zoology and Physics classes. The faculty members give lectures using PPT's and projectors. Video conferencing with Zoom and Google Meet are scheduled and video lectures are delivered. The library also offers access to e-resources enabling students to reach out to a plethora of resources to enrich and update their knowledge.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://phekgovernmentcollege.com/2021/12/02/itc-tools/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute constitutes an Examination Committee for smooth conduct and robust mechanism of internal assessment in terms of frequency and mode. Students are briefed during their orientation about internal assessments and pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board.

Teachers give detailed instructions about the mode of examinations which includes tests, quiz, assignments and presentations. Examination schedules are updated on the college notice board and circulated in students WhatsApp groups. Changes in schedule or pattern, if any, are immediately notified to the students.

Re-examination for absentees are also organised and the final Mark list is submitted to the Examination Committee. The

Continuous Internal Assessment marks are then finalized and displayed.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/continuous-internal-assesment-2022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has an organised mechanism to deal with examination related grievances. Students can approach the Examination Committee directly or through the subject teacher to redress their grievances. Application for re-evaluation of scripts can also be sought if the students feel the need for it. The Exam Committee caters to all types of complaints put up by the student community. In case a student is unable to appear for internal test on account of some genuine reasons, repeat test is conducted, provided the students submit application with proper documentation. There is also a provision for improvement test for those who seek to perform better. After the evaluation of scripts, it is shown to students to help them self assess their performance and clarify doubts. In carrying out all exam related affairs, the college strictly adheres to the guidelines and rules issued by the parent University (Nagaland University), ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/Mechanism-to-deal-with-CIA-related-grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has distinctly defined learning outcomes of the programs (B.A. and B Sc.) and courses offered. Program outcomes

are broad statements of knowledge, skills and abilities of each program. The course outcomes articulate essential objectives and depth of learning of the curriculum that are expected of students to possess at the completion of the course. Program outcomes and course outcomes are outlined in the prospectus and college website and is accessible to all. The IQAC along with the Principal makes it a point to highlight the importance of the learning outcomes to the faculty. Students in turn are sensitized about these during orientations at the beginning of the academic session. Every teacher is further entrusted with the task of conveying learning outcomes of their respective papers and promote the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Program-outcomes-.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has an outlined set of outcomes to be achieved and a corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured by students performance in Internal tests, assignments, presentations and end-semester examinations. The questions in exams are framed to test the competence of students level of understanding of the learning outcomes. Besides, the assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times. The feedback system of the stakeholders- students, parents and alumni assists in measuring the attainment of the learning outcomes as well. Feedback questionnaires are designed to provide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the course and so on, thus helping the institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

62

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://phekgovernmentcollege.com/wp-content/uploads/2021/12/Exam-Result-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/wp-content/uploads/2020/11/Students-Satisfactory-Survey-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College fraternity engages in different forms of social services to the local communities. In the year 2022, the College was awarded the 'District Green Champion Certificate' by Ministry of Education, Government of India. Employee of the college was awarded 'Meritorious Service Award' by the Dept. of Higher Education, Govt. of Nagaland. Faculty members participates and win medals in the district and state level tournaments.

In 2022, faculty run government registered NGO 'Dream Weavers' donate books to the college library, sponsors prizes, etc. The NSS, PGC was involved in different activities such as Freedom

Rally, cleanliness drive, tree plantation and other awareness programmes. The Red Ribbon Club, RRC of the college organises various programmes in collaboration with District hospital. The Eco & Sanitation Club of the college conducts mass social work, cleanliness drives, tree and flower plantation, etc., in the campus and neighbourhood. The Students Union of the college annually participates in the Collegiate Meet of the state and collaborates with Nehru Yuva Kendra and other local bodies, wherein the students get exposure opportunity.

Thus, the teachers and the students hugely contribute to the society by engaging in various extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

274

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate established infrastructure and physical facilities with 19 classrooms, 1 library, 8 laboratories, 1 computer laboratory, 12 office rooms, 5 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 girls hostel, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters, skill development centre, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power back up, two separate common rooms for boys and girls, 1 infirmary, 1 counselling room, 1 college web management office, CCTV and fire safety measures installed in all the buildings. The college is fully LED lighted institution. The college has a smart class room attached to IT&C room. The library has 7450 books, 80 reference books, e-books, magazines, newspapers, and automation of library is under process. The college has 13 printers, 8 photo copiers, 44 computers/laptops, 13 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus spans across a total area of 38 acres and offers facilities to cater to cultural activities, sports, and games. It has a playground that measures 85x55 meters, providing a dedicated space for outdoor games and events. Within the playground, there's a volleyball court measuring 18x9 meters, and provisions are in place for conducting various track and field events. This versatile playground is occasionally utilized by local organizations for hosting outdoor games and events. In addition to the outdoor facilities, the college features a multi-purpose recreational hall designed for indoor games like table tennis, carom board, and chess. This hall serves as a hub for various interface activities, including seminars, workshops, and cultural and literary events. Furthermore, the college has an amphitheater dedicated to hosting cultural events and other social activities throughout the year, offering a vibrant and active campus environment for students and the community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/2021/11/30/classroom-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has implemented software for automating its library operations through the Integrated Library Management System (ILMS), using KOHA software. Furthermore, a library digitization project was executed on September 15, 2021, through a collaborative effort between Colosseum Tech Solutions Pvt. Ltd and the Department of Higher Education, Government of Nagaland. This project encompassed the incorporation of digital content, including e-books and library software, as well as the deployment of various hardware components. The hardware setup included a server PC, PCs for system access complete with keyboards and mice, an A3 monochrome photocopier, an overhead book scanner, a power backup system, a 55-inch LED smart TV, a

digital whiteboard camera system, an inverter, a router, a wireless microphone, and a speaker, all complemented by a stabilizer. The college's library, while currently semi-automated, houses a collection of 7450 books, including 80 reference books, e-books, magazines, newspapers, and reports from the state government and other organizations. The institution is actively pursuing an upgrade for its library to transform it into a central hub for knowledge and learning. This initiative is aimed at enhancing the acquisition and dissemination of knowledge resources, ensuring that the library becomes a vital component of the institution's educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.27

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has undertaken the "Library Digitization Project" in collaboration with Colosseum Tech Solutions Pvt. Ltd. This project involved the inclusion of digital content, which comprises e-books and library software. It also encompassed the provision of essential hardware, including a Server PC, PC for system access, an A3 Monochrome Photocopier, an Overhead Book Scanner, Power Backup, a 55-inch LED Smart TV, a Digital White Board Camera System, an Inverter, a Router, a Wireless Microphone, and a Speaker, all supported by a stabilizer. In its commitment to delivering quality education and facilitating academic progress and development, the institution has ensured the availability of Wi-Fi internet connection through Reliance Jio. Additionally, the college boasts a smart classroom that is connected to the IT&C room and a dedicated college web management office. Furthermore, to enhance security and monitoring, CCTV cameras have been installed throughout the administrative and academic buildings. For administrative and academic needs, the college maintains a comprehensive inventory, including 13 printers, 7 photocopiers, 39 computers, 13 LCD projectors, a handy cam, and three digital cameras. The responsibility for maintaining and managing these facilities and

equipment is entrusted to the teachers and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/12/02/itc-tools/

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.97

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee, composed of key figures such as the Principal, Vice Principal, IQAC Coordinator, RUSA Coordinator, Heads of Departments, and the President of the Teachers Association, plays a pivotal role in overseeing the comprehensive procedures and policies governing the utilization of the college's diverse facilities. Additionally, the college has established several internal committees and cells, each dedicated to the maintenance and optimal utilization of physical, academic, and support facilities. These committees and cells are led by convenors and consist of faculty members who contribute their expertise and commitment to ensuring the smooth operation of these facilities. Moreover, the Heads of various departments take on the responsibility of supervising the maintenance and care of the equipment and facilities within their respective domains, further contributing to the institution's efficient and effective operation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

224

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/about-us/schemes-and-programmes/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution has a well-structured system where students participates in various administrative and co-curricular activities of the College. There is a Students' Council called as Phek Government College Students' Union which takes cares of the students' affairs. This Council is headed by the Principal who is also the ex-officio president of the Council. In addition, there is a Students' Advisory Board who advise and guide the Students. The Students' executive includes the Vice-president, General secretary, press secretary, finance secretary, literary and cultural secretary, games and sports

secretary and women coordinator with a tenure of one year. At the end of each tenure in April, election is normally conducted by setting up an election commission. In addition, there are two class representatives from each class to assist the Students Council and the institution.

The Students council functions autonomously where they oversee the conducts of co-curricular activities like Freshers' Day, cultural functions, sports, parting social, etc. There are 39 Cells and Committees in the institution where student members are also inducted. In the highest governing body like IQAC, the Vice President of the Students Council is a member as a nominee from the students' side.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2023/04/28/students-union-election-2023/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registered Alumni Association called as Phek Government College Alumni Association which was formally constituted on 13th July, 2013. In order to garner more resources and support for the development of the Institution, the Alumni Association was formed which keeps a tap on its past students. Since, the inception, the Alumni Association has been playing a significant role in providing a platform to share their concerns and resources- financial and non-financial for the development of the Institution. The Association motivates and gives guidance to students on career with their experiences and knowledge and also contributes in cash and kind whenever the Institution is in need. It is working hard to build a strong alumni base for which a registration portal has been created on the Institution's website which will help mobilize and keep a track record of all its Alumni to solicit their help, services and guidance in all matters relating to the development of the Institution.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives:

- To transform students to be agents of change in the society.
- To impart and hone various life skills to students and

make them self-reliant.

- To make the students socially and economically productive.
- To promote the scientific, analytic and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.
- Networking with academicians, public leaders, civil societies, district administration, church leaders etc., towards inclusive and effective involvement in building a better society.

The Principal Is the Head of the institution, assisted by the Vice-Principal in managing the day-to-day administrative tasks. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which are then executed by every department, club, cell and committee. The HoDs of every department supervise and coordinate their respective departments and represent the department in the meetings. The ministerial staff, headed by the Senior Head Accountant, ensure the smooth functioning of the office.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has constituted a total of 39 independent committees/clubs/cells with their own responsibilities and powers to look into the functioning and growth of their respective committees/clubs/cells.

The heads of departments are given independent charge and authority in matters related to their respective departments.

The ministerial staff carry out their delegated responsibilities under the supervision of the senior head assistant.

An elected student body of the college is entrusted with the

maintenance of discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/associations-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal along with the faculty members collectively discuss and develop strategic plans for the college. To execute these, the college has instituted different cells, committees and clubs to meet these needs and challenges. Each committee is assigned specific responsibilities and is expected to achieve the same within a given time frame. The committees are manned by a convener and other faculty members and student representatives. Meetings are held periodically whereby, each committee chalks out their objectives and target plans for each academic session. Accordingly, the various strategic plans are executed. These various cells and committees have been consistently and effectively contributing to the development of the college in a systematic manner.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/14/action-plan-2018-19/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures lay down by the State Government and the Department of Higher Education, Government of Nagaland. In regard to the Appointment and Service rules of the employees, the college follows the rules laid down by the State Government and the department and is governed as per the rules laid down by

the UGC.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/governing-body/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/wp-content/uploads/2023/11/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Nagaland and is governed by rules and regulations as laid down by the UGC. Being a government institution, the staff are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo PhD program.
2. Medical treatment fees are borne by the government for the staff and their dependents as well.

3. Pension benefits are extended as per Government Service Rules.
4. Maternity leave of six months.
5. Teachers are permitted to attend career advancement programs at any time of the year.
6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when permissible.
8. Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.
9. CMHIS covers the medical expenses for the employees and their dependents.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	https://cmhis.nagaland.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland has evolved a mechanism to assess college teachers and non-teaching staff through Annual Performance Assessment Report (APAR). Under this, the faculty is assessed by the Principal, the Principal by the Deputy Commissioner of the district, and the non[1]teaching staff by the senior head assistant. Eventually, all these are transmitted to the Directorate of the Higher Education Department. Under APAR, teachers are not only assessed in their teaching methodology but also their overall performance in other areas such as extension services, paper publications, research, seminars, conferences or workshops. In short, APAR monitors teachers' performances, while he or she serves in a particular institution.

For purpose of placement and promotion of the teachers, the Academic Performance Indicators (API) is in place. The IQAC of the college looks into this matter meticulously before submission to the Directorate. Teachers are also assessed by students on various parameters such as their teaching skills, knowledge of the subject, motivation, interaction outside the class, completion of syllabus regularity in the class and their communication skills. Such questionnaires are framed and given to students for their feedbacks. After which, detailed report is submitted to the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of the institution monitors the performance of the non-teaching staff as well. The Principal convenes meetings with ministerial and other staff of the college at regular intervals, and their performances are assessed. Through a mechanism of effective supervision and consultation, the quality of the institution is ensured and maintained.

1. An audit of the overall income and expenditure of the institution is done by auditors from the office of the Accountant General.

2. Internal Audit is performed by the Internal Audit Committee.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/external-and-internal-audits/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principle source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for other infrastructural development of the college. The college administration plans out the requirements and costs for maintenance and development which is transmitted to the Higher Education Department for needful action. The college also highlights the needs and requirements of the college in the District Planning and Development Board meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has given due cognizance to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Student-centric. For teachers: In order to upgrade and enhance the knowledge and teaching skills of the teachers, the college organizes workshops/seminars as well as departmental seminars on relevant issues on a regular basis. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientation and refresher courses, short-term

courses, etc. Teachers are also encouraged to extend service towards society as resource persons, consultants, trainers, judges, etc. For students: The IQAC has instituted several measures to monitor the student's overall performance, particularly with regard to academic progress and attendance records. Their academic performance and attendance are continuously monitored and displayed every month. Each student has a mentor who also monitors the academic performance and attendance of the mentee and ensures that the student is not lagging behind in studies or regularity in class.

The Parent-Teacher Association has their annual meetings in which the performances and progress of the students are discussed and remedial measures suggested. The IQAC also conducts teachers' assessments of the students every semester and the reports are submitted to the Principal and Vice Principal for corrective measures.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching learning process and outcomes are in tandem with the goals and requirements of the institution. The IQAC along with the HoDs of the departments have sittings at periodic intervals to review the performance and activities of the respective departments. The institution follows the curriculum framed by the Nagaland University and as such class tests, assignments, and paper presentations form the basis of internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. After the final declaration of result, review discussions are conducted to assess the performance of each department and necessary actions are incorporated.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity is one of the core values of the institution. Ragging in any forms is strictly prohibited by the institution. International Women's Day was observed on the theme "Break the Bias" organized by Women Development Cell, PGC on 8th March, 2022. Online Slogan Writing Competition was organised by Red Ribbon Club of the College in commemoration of International Women's Day on 8th March, 2022.

File Description	Documents
Annual gender sensitization action plan	https://phekgovernmentcollege.com/facilities/facilities-for-women/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phekgovernmentcollege.com/?s=specific+facilities+for+women

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution strives to promote an eco-friendly campus. It tries to maintain a clean, green and litter free campus. The institution has an efficient mechanism of waste management and its disposal.

Solid waste management: The use of plastic is banned in Phek town, the town in which the institution is located. Therefore, solid wastes which are mostly found in and around the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for gardening purposes in the college. Biodegradable and non-biodegradable wastes in the college are collected by Phek Town Council sanitation workers at regular intervals.

Liquid waste management: Liquid Wastes in the college are

disposed off through proper drainage and sanitation system. The college has sufficient and separate toilets for the faculty, staffs and students. Toilets are fitted with drainage pipes and septic tanks.

Hazardous chemicals and radioactive waste management: Chemical wastes are also disposed off through specially-made drainages. The college does not use radioactive compounds; hence no radioactive wastes are generated.

E-waste management: The institution produces very little or no e-waste since it keeps a proper maintenance of all its equipments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://phekgovernmentcollege.com/2022/11/21/infrastructure-and-facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways**4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to building an environment of inclusion and respect for religious, socio-economic and other diversities. The institution caters to students from different tribes and socio-cultural communities not only from within the state, but also from neighboring states. Admission is open to foreign nationals and 5% of seats are reserved for SC/OBC/differently abled students. The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students. Anti-ragging and harassment is strictly prohibited in the campus.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national leaders. The institution also celebrates cultural day annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness of Fundamental Rights and Duties, patriotism and

inculcation of love for the motherland are deemed to be imperative values for all the students and employees of the institution.

The institution annually observes hoisting of National Flag during Independence Day and Republic Day, and singing of the National Anthem.

In pursuance of its commitment to constitutional ideals, students and staffs of the college have participated in various competitions and awareness programs. Some of such activities conducted during the year include:

1. Students of the institution participated in a freedom rally, Azadi Ka Amrit Mahotsav commemorating 75 years of Independence which was jointly organized by NSS, NYKS and District Youth Resources Office, Phek in collaboration with the District Administration, Phek on 29th April, 2022.
2. The students of Phek Government College participated in a walkathon on the awareness of "Har Ghar Tiranga" in commemoration of the 75 years of Indian Independence from Clock Tower to Local Ground on 8th August, 2022.
3. An awareness program on "Har Ghar Tiranga" in commemoration of the 75 years of Indian Independence was held on 10th August, 2022 with the teaching faculty and students of the college.
4. On 1st November, 2022, a Mock Parliament was conducted by the 1st Semester students of Political Science Department to educate and familiarize the students with Parliamentary proceedings, and also sensitise the students about the values of healthy democratic practices.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

C. Any 2 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with its vision of national unity and national integration, the institution observes and celebrates red-letter days such as Republic Day and Independence Day annually. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. The institution commemorates and celebrates the birth and death anniversaries of great national leaders, national and international commemorative days and events along with the rest of the nation and the world.

During the year 2022, in addition to red-letter days, the institution observed and celebrated commemorative days and events such as International Women's Day on 8th March, World AIDS Day on 1st December, World Environment Day on 4th June, National Science Day on 28th February. Students also

participated in ANSCU Meet, a cultural and sport event for students, from 17th-21st October, 2022, and Yuva Utsav, District Cultural Festival on the theme, "India @ 2047 Uuva Samvaad" organized by Nehru Yuva Kendra Phek, on 24th September, 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Teacher-student Synergy for a Green Campus:

The teacher-student synergy towards promoting a green campus is unique not only to the institution but also in the context of India's Higher Education.

In the year 2022, the institution has continuously strived to promote a green campus in accordance with its best practice.

1. Phek Government College, in collaboration with NIT Nagaland and GB Pant National Institute of Himalayan Environment, Uttarakhand, sponsored by National Commission on Himalayan Studies conducted a one-day workshop on "Sensitization and Developing a Cadre of Para-hydrologist on Spring-Shed Management" on 31st August, 2022.
2. Phek Town Council and administrators organized an awareness program on Waste Management on 4th March, 2022 in the college premises.
3. On 23rd April, 2022, the college participated in the PTCSU 18th Sanitation phase from clock tower to local ground, Phek town, under the banner "One strength, One Voice."
4. On 5th May, 2022, 8th July, 2022 and 29th October the college organized mass social work days. 2)Promotion of Skill Development:

In the year 2022, the students engaged in making local handicrafts such as baskets, daos, knitted items, pillow cases, wooden tables and decorative items etc. these were collected, displayed and put up for sale during the fete day organized by the college on 24th September, 2022, in Phek local ground.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College, being the only institution of higher education in the District Headquarters, it acts as a catalyst for community development through community extension services by the faculty members as well as the students. Community extension services by the institution have taken many forms wherein the teachers as well as the students, either collectively or in their individual capacities, have rendered their best towards the betterment and upliftment of the society in terms of social capital. Phek is a district in Nagaland which is predominantly inhabited by the Chakhesang and Pochury tribes, both of which falls under the 'Backward Tribe' category. Phek Government College is located in Phek Town which is also the District Headquarters. It has the unique distinction of being the only college in a town with a population of nearly 15,000. As such, it has a dual role to play. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In accordance with Nagaland University curriculum, the college has introduced the Choice Based Credit System (CBCS) for Undergraduate Programme under NEP 2020 from the academic session 2022-2023. CBCS allow students more academic flexibility and facilitate the students to opt for different inter- disciplinary, intra- disciplinary and skill based courses depending upon their interests.

The processes for effective implementation of the curriculum are as follows.

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation process.
3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments and seminar presentations.
4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, etc are executed to enhance the learning process of the students.
5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.
6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.
2. The college uses methods such as assignments, class tests, presentations etc. to internally assess the students.
3. Students are evaluated for 30 marks in the internal examination and 70 marks in the external examination for the Old Course and for CBCS Course, internal marks is 25 and external marks is 75.
4. Students whose performances are unsatisfactory are given the option for re-test.
5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee.
6. Practical exams are conducted for the B.Sc. students by their respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University

C. Any 2 of the above

and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Studies

Environmental Studies, a compulsory paper for students of B.A. and B.Sc. 5th and 6th semesters include issues relating to environment. The paper also addresses human values and concepts on biodiversity, conservation and climate change.

Botany

B.Sc. Botany 4th semester paper dealing with environment and sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on environmental biology and phytogeography address various issues about the environment and the natural resources.

English

The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

Education

BA 1st semester C-1 paper deals with the different aspects of personality and means of developing an integrated personality.

B.A. 3rd semester syllabus involves studies on gender equity, human values and development. B.A. 4th semester syllabus involves studies on social, moral, ethics and aesthetic values. On professional ethics,

B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

History

B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

Economics

The economics of environment is included in the B.A. 6th semester syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phekgovernmentcollege.com/2018/09/11/feedback-reports-formats-2017-2018/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For assessing learning levels of students, the institute conducts internal exams periodically through the medium of tests, presentations and assignments. Tutorials and remedial classes are offered to help slow learners and also further boost advanced learners in their performance. University questions of previous examinations are solved to adept students with the pattern of exams. Revision lectures are also given along with discussions for better understanding. Students are encouraged to actively take part in class interactions to develop critical thinking and participate in competitions organised at district, state and national level. Emphasis is also laid on attendance of students with each required to maintain 80,% of monthly attendance. Feedback from students and parents, analysed and follow-ups of the same are done to achieve better results.

File Description	Documents
Link for additional Information	https://phekgovernmentcollege.com/wp-content/uploads/2023/11/Remedial-Classes.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
274	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experience of students, discussions and interactions are incorporated in day-to-day classroom teaching and learning process. Field trips, study tours and activities are organised to make learning experiential and engaging. Reports of those trips are then prepared and presentations of the same are done. Departmental activities like enacting plays, talks on current events of national and international importance are also done from time to time. Literary and cultural programs are also organised to enable students discern their abilities and effaciously engross themselves in novel learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/category/field-works-projects/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Inorder to engage students more effectively and optimise the outcome of teaching -learning process, teachers use technological mediums along with traditional classroom teaching. The ICT tools used include smart board, projectors, desktop, laptop, scanners and other online platforms like Zoom, Google meet and Google Classroom.

The institute has 7 ICT enabled classrooms, one each for the first, second and third year Art's stream and also the Chemistry, Botany, Zoology and Physics classes. The faculty members give lectures using PPT's and projectors. Video conferencing with Zoom and Google Meet are scheduled and video lectures are delivered. The library also offers access to e-resources enabling students to reach out to a plethora of resources to enrich and update their knowledge.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://phekgovernmentcollege.com/2021/12/02/itc-tools/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute constitutes an Examination Committee for smooth conduct and robust mechanism of internal assessment in terms of frequency and mode. Students are briefed during their orientation about internal assessments and pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board.

Teachers give detailed instructions about the mode of examinations which includes tests, quiz, assignments and presentations. Examination schedules are updated on the college notice board and circulated in students WhatsApp groups. Changes in schedule or pattern, if any, are immediately notified to the students.

Re-examination for absentees are also organised and the final Mark list is submitted to the Examination Committee. The

Continuous Internal Assessment marks are then finalized and displayed.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/continuous-internal-assesment-2022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has an organised mechanism to deal with examination related grievances. Students can approach the Examination Committee directly or through the subject teacher to redress their grievances. Application for re-evaluation of scripts can also be sought if the students feel the need for it. The Exam Committee caters to all types of complaints put up by the student community. In case a student is unable to appear for internal test on account of some genuine reasons, repeat test is conducted, provided the students submit application with proper documentation. There is also a provision for improvement test for those who seek to perform better. After the evaluation of scripts, it is shown to students to help them self assess their performance and clarify doubts. In carrying out all exam related affairs, the college strictly adheres to the guidelines and rules issued by the parent University (Nagaland University), ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2022/11/Mechanism-to-deal-with-CIA-related-grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has distinctly defined learning outcomes of the programs (B.A. and B Sc.) and courses offered. Program

outcomes are broad statements of knowledge, skills and abilities of each program. The course outcomes articulate essential objectives and depth of learning of the curriculum that are expected of students to possess at the completion of the course. Program outcomes and course outcomes are outlined in the prospectus and college website and is accessible to all. The IQAC along with the Principal makes it a point to highlight the importance of the learning outcomes to the faculty. Students in turn are sensitized about these during orientations at the beginning of the academic session. Every teacher is further entrusted with the task of conveying learning outcomes of their respective papers and promote the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/Program-outcomes-.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has an outlined set of outcomes to be achieved and a corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured by students performance in Internal tests, assignments, presentations and end-semester examinations. The questions in exams are framed to test the competence of students level of understanding of the learning outcomes. Besides, the assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times. The feedback system of the stakeholders- students, parents and alumni assists in measuring the attainment of the learning outcomes as well. Feedback questionnaires are designed to provide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the course and so on, thus helping the institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

62

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://phekgovernmentcollege.com/wp-content/uploads/2021/12/Exam-Result-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/wp-content/uploads/2020/11/Students-Satisfactory-Survey-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College fraternity engages in different forms of social services to the local communities. In the year 2022, the College was awarded the 'District Green Champion Certificate' by Ministry of Education, Government of India. Employee of the college was awarded 'Meritorious Service Award' by the Dept. of Higher Education, Govt. of Nagaland. Faculty members participates and win medals in the district and state level tournaments.

In 2022, faculty run government registered NGO 'Dream

Weavers' donate books to the college library, sponsors prizes, etc. The NSS, PGC was involved in different activities such as Freedom Rally, cleanliness drive, tree plantation and other awareness programmes. The Red Ribbon Club, RRC of the college organises various programmes in collaboration with District hospital. The Eco & Sanitation Club of the college conducts mass social work, cleanliness drives, tree and flower plantation, etc., in the campus and neighbourhood. The Students Union of the college annually participates in the Collegiate Meet of the state and collaborates with Nehru Yuva Kendra and other local bodies, wherein the students get exposure opportunity.

Thus, the teachers and the students hugely contribute to the society by engaging in various extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

274

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate established infrastructure and physical facilities with 19 classrooms, 1 library, 8 laboratories, 1 computer laboratory, 12 office rooms, 5 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 girls hostel, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters, skill development centre, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power

back up, two separate common rooms for boys and girls, 1 infirmary, 1 counselling room, 1 college web management office, CCTV and fire safety measures installed in all the buildings. The college is fully LED lighted institution. The college has a smart class room attached to IT&C room. The library has 7450 books, 80 reference books, e-books, magazines, newspapers, and automation of library is under process. The college has 13 printers, 8 photo copiers, 44 computers/laptops, 13 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus spans across a total area of 38 acres and offers facilities to cater to cultural activities, sports, and games. It has a playground that measures 85x55 meters, providing a dedicated space for outdoor games and events. Within the playground, there's a volleyball court measuring 18x9 meters, and provisions are in place for conducting various track and field events. This versatile playground is occasionally utilized by local organizations for hosting outdoor games and events. In addition to the outdoor facilities, the college features a multi-purpose recreational hall designed for indoor games like table tennis, carom board, and chess. This hall serves as a hub for various interface activities, including seminars, workshops, and cultural and literary events. Furthermore, the college has an amphitheater dedicated to hosting cultural events and other social activities throughout the year, offering a vibrant and active campus environment for students and the community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/2021/11/30/classroom-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has implemented software for automating its library operations through the Integrated Library Management System (ILMS), using KOHA software. Furthermore, a library digitization project was executed on September 15, 2021,

through a collaborative effort between Colosseum Tech Solutions Pvt. Ltd and the Department of Higher Education, Government of Nagaland. This project encompassed the incorporation of digital content, including e-books and library software, as well as the deployment of various hardware components. The hardware setup included a server PC, PCs for system access complete with keyboards and mice, an A3 monochrome photocopier, an overhead book scanner, a power backup system, a 55-inch LED smart TV, a digital whiteboard camera system, an inverter, a router, a wireless microphone, and a speaker, all complemented by a stabilizer. The college's library, while currently semi-automated, houses a collection of 7450 books, including 80 reference books, e-books, magazines, newspapers, and reports from the state government and other organizations. The institution is actively pursuing an upgrade for its library to transform it into a central hub for knowledge and learning. This initiative is aimed at enhancing the acquisition and dissemination of knowledge resources, ensuring that the library becomes a vital component of the institution's educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.27

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has undertaken the "Library Digitization Project" in collaboration with Colosseum Tech Solutions Pvt. Ltd. This project involved the inclusion of digital content, which comprises e-books and library software. It also encompassed the provision of essential hardware, including a Server PC, PC for system access, an A3 Monochrome Photocopier, an Overhead Book Scanner, Power Backup, a 55-inch LED Smart TV, a Digital White Board Camera System, an Inverter, a Router, a Wireless Microphone, and a Speaker, all supported by a stabilizer. In its commitment to delivering quality education and facilitating academic progress and development, the institution has ensured the availability of Wi-Fi internet connection through Reliance Jio. Additionally, the college boasts a smart classroom that is connected to the IT&C room

and a dedicated college web management office. Furthermore, to enhance security and monitoring, CCTV cameras have been installed throughout the administrative and academic buildings. For administrative and academic needs, the college maintains a comprehensive inventory, including 13 printers, 7 photocopiers, 39 computers, 13 LCD projectors, a handy cam, and three digital cameras. The responsibility for maintaining and managing these facilities and equipment is entrusted to the teachers and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2021/12/02/itc-tools/

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.97	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>The College Development Committee, composed of key figures such as the Principal, Vice Principal, IQAC Coordinator, RUSA Coordinator, Heads of Departments, and the President of the Teachers Association, plays a pivotal role in overseeing the comprehensive procedures and policies governing the utilization of the college's diverse facilities. Additionally, the college has established several internal committees and cells, each dedicated to the maintenance and optimal utilization of physical, academic, and support facilities. These committees and cells are led by convenors and consist of faculty members who contribute their expertise and commitment to ensuring the smooth operation of these facilities. Moreover, the Heads of various departments take on the responsibility of supervising the maintenance and care of the equipment and facilities within their respective domains, further contributing to the institution's efficient and effective operation.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

224

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/about-us/schemes-and-programmes/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil

Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution has a well-structured system where students participates in various administrative and co-curricular activities of the College. There is a Students' Council called as Phek Government College Students' Union which takes cares of the students' affairs. This Council is headed by the Principal who is also the ex-officio president of the Council. In addition, there is a Students' Advisory Board who advise and guide the Students. The Students' executive includes the Vice-president, General secretary, press secretary, finance secretary, literary and cultural

secretary, games and sports secretary and women coordinator with a tenure of one year. At the end of each tenure in April, election is normally conducted by setting up an election commission. In addition, there are two class representatives from each class to assist the Students Council and the institution.

The Students council functions autonomously where they oversee the conducts of co-curricular activities like Freshers' Day, cultural functions, sports, parting social, etc. There are 39 Cells and Committees in the institution where student members are also inducted. In the highest governing body like IQAC, the Vice President of the Students Council is a member as a nominee from the students' side.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2023/04/28/students-union-election-2023/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registered Alumni Association called as Phek Government College Alumni Association which was formally constituted on 13th July, 2013. In order to garner more resources and support for the development of the Institution, the Alumni Association was formed which keeps a tap on its past students. Since, the inception, the Alumni Association has been playing a significant role in providing a platform to share their concerns and resources- financial and non-financial for the development of the Institution. The Association motivates and gives guidance to students on career with their experiences and knowledge and also contributes in cash and kind whenever the Institution is in need. It is working hard to build a strong alumni base for which a registration portal has been created on the Institution's website which will help mobilize and keep a track record of all its Alumni to solicit their help, services and guidance in all matters relating to the development of the Institution.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives:

- **To transform students to be agents of change in the**

society.

- To impart and hone various life skills to students and make them self-reliant.
- To make the students socially and economically productive.
- To promote the scientific, analytic and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.
- Networking with academicians, public leaders, civil societies, district administration, church leaders etc., towards inclusive and effective involvement in building a better society.

The Principal Is the Head of the institution, assisted by the Vice-Principal in managing the day-to-day administrative tasks. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which are then executed by every department, club, cell and committee. The HoDs of every department supervise and coordinate their respective departments and represent the department in the meetings. The ministerial staff, headed by the Senior Head Accountant, ensure the smooth functioning of the office.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has constituted a total of 39 independent committees/clubs/cells with their own responsibilities and powers to look into the functioning and growth of their respective committees/clubs/cells.

The heads of departments are given independent charge and authority in matters related to their respective departments.

The ministerial staff carry out their delegated

responsibilities under the supervision of the senior head assistant.

An elected student body of the college is entrusted with the maintenance of discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/associations-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal along with the faculty members collectively discuss and develop strategic plans for the college. To execute these, the college has instituted different cells, committees and clubs to meet these needs and challenges. Each committee is assigned specific responsibilities and is expected to achieve the same within a given time frame. The committees are manned by a convener and other faculty members and student representatives. Meetings are held periodically whereby, each committee chalks out their objectives and target plans for each academic session. Accordingly, the various strategic plans are executed. These various cells and committees have been consistently and effectively contributing to the development of the college in a systematic manner.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/14/action-plan-2018-19/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures lay down by the State Government and the Department of Higher Education, Government of Nagaland. In regard to the Appointment and Service rules of the employees, the college follows the rules laid down by the State Government and the department and is governed as per the rules laid down by the UGC.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/governing-body/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/wp-content/uploads/2023/11/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Nagaland and is governed by rules and regulations as laid down by the UGC. Being a government institution, the staff are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo PhD program.
2. Medical treatment fees are borne by the government for the staff and their dependents as well.
3. Pension benefits are extended as per Government Service Rules.
4. Maternity leave of six months.
5. Teachers are permitted to attend career advancement programs at any time of the year.
6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when permissible.
8. Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.
9. CMHIS covers the medical expenses for the employees and their dependents.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	https://cmhis.nagaland.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland has evolved a mechanism to assess college teachers and non-teaching staff through Annual Performance Assessment Report (APAR). Under this, the faculty is assessed by the Principal, the Principal by the Deputy Commissioner of the district, and the non[1]teaching staff by the senior head assistant. Eventually, all these are transmitted to the Directorate of the Higher Education Department. Under APAR, teachers are not only assessed in their teaching methodology but also their overall performance in other areas such as extension services, paper publications, research, seminars, conferences or workshops. In short, APAR monitors teachers' performances, while he or she serves in a particular institution.

For purpose of placement and promotion of the teachers, the Academic Performance Indicators (API) is in place. The IQAC of the college looks into this matter meticulously before submission to the Directorate. Teachers are also assessed by students on various parameters such as their teaching skills, knowledge of the subject, motivation, interaction outside the class, completion of syllabus regularity in the class and their communication skills. Such questionnaires are framed and given to students for their feedbacks. After which, detailed report is submitted to the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of the institution monitors the performance of the non-teaching staff as well. The Principal convenes meetings with ministerial and other staff of the college at regular intervals, and their performances are assessed. Through a mechanism of effective supervision and consultation, the quality of the institution is ensured and maintained.

1. An audit of the overall income and expenditure of the institution is done by auditors from the office of the Accountant General.

2. Internal Audit is performed by the Internal Audit Committee.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/external-and-internal-audits/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principle source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for other infrastructural development of the college. The college administration plans out the requirements and costs for maintenance and development which is transmitted to the Higher Education Department for needful action. The college also highlights the needs and requirements of the college in the District Planning and Development Board meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has given due cognizance to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Student-centric. For teachers: In order to upgrade and enhance the knowledge and teaching skills of the teachers, the college organizes workshops/seminars as well as departmental seminars on

relevant issues on a regular basis. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientation and refresher courses, short-term courses, etc. Teachers are also encouraged to extend service towards society as resource persons, consultants, trainers, judges, etc. For students: The IQAC has instituted several measures to monitor the student's overall performance, particularly with regard to academic progress and attendance records. Their academic performance and attendance are continuously monitored and displayed every month. Each student has a mentor who also monitors the academic performance and attendance of the mentee and ensures that the student is not lagging behind in studies or regularity in class.

The Parent-Teacher Association has their annual meetings in which the performances and progress of the students are discussed and remedial measures suggested. The IQAC also conducts teachers' assessments of the students every semester and the reports are submitted to the Principal and Vice Principal for corrective measures.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching learning process and outcomes are in tandem with the goals and requirements of the institution. The IQAC along with the HoDs of the departments have sittings at periodic intervals to review the performance and activities of the respective departments. The institution follows the curriculum framed by the Nagaland University and as such class tests, assignments, and paper presentations form the basis of internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. After the final declaration of result, review discussions are conducted to assess the performance of each department and

necessary actions are incorporated.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/2020/03/15/meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity is one of the core values of the institution. Ragging in any forms is strictly prohibited by

the institution. International Women's Day was observed on the theme "Break the Bias" organized by Women Development Cell, PGC on 8th March, 2022. Online Slogan Writing Competition was organised by Red Ribbon Club of the College in commemoration of International Women's Day on 8th March, 2022.

File Description	Documents
Annual gender sensitization action plan	https://phekgovernmentcollege.com/facilities/facilities-for-women/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phekgovernmentcollege.com/?s=specific+facilities+for+women

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution strives to promote an eco-friendly campus. It tries to maintain a clean, green and litter free campus. The institution has an efficient mechanism of waste management and its disposal.

Solid waste management: The use of plastic is banned in Phek town, the town in which the institution is located. Therefore, solid wastes which are mostly found in and around

the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for gardening purposes in the college. Biodegradable and non-biodegradable wastes in the college are collected by Phek Town Council sanitation workers at regular intervals.

Liquid waste management: Liquid Wastes in the college are disposed off through proper drainage and sanitation system. The college has sufficient and separate toilets for the faculty, staffs and students. Toilets are fitted with drainage pipes and septic tanks.

Hazardous chemicals and radioactive waste management: Chemical wastes are also disposed off through specially-made drainages. The college does not use radioactive compounds; hence no radioactive wastes are generated.

E-waste management: The institution produces very little or no e-waste since it keeps a proper maintenance of all its equipments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://phekgovernmentcollege.com/2022/11/21/infrastructure-and-facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit
2. Energy audit
3.Environment audit
4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to building an environment of

inclusion and respect for religious, socio-economic and other diversities. The institution caters to students from different tribes and socio-cultural communities not only from within the state, but also from neighboring states. Admission is open to foreign nationals and 5% of seats are reserved for SC/OBC/differently abled students. The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students. Anti-ragging and harassment is strictly prohibited in the campus.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national leaders. The institution also celebrates cultural day annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness of Fundamental Rights and Duties, patriotism and inculcation of love for the motherland are deemed to be imperative values for all the students and employees of the institution.

The institution annually observes hoisting of National Flag during Independence Day and Republic Day, and singing of the National Anthem.

In pursuance of its commitment to constitutional ideals, students and staffs of the college have participated in various competitions and awareness programs. Some of such activities conducted during the year include:

1. Students of the institution participated in a freedom rally, Azadi Ka Amrit Mahotsav commemorating 75 years of Independence which was jointly organized by NSS, NYKS and District Youth Resources Office, Phek in

collaboration with the District Administration, Phek on 29th April, 2022.

2. The students of Phek Government College participated in a walkathon on the awareness of "Har Ghar Tiranga" in commemoration of the 75 years of Indian Independence from Clock Tower to Local Ground on 8th August, 2022.
3. An awareness program on "Har Ghar Tiranga" in commemoration of the 75 years of Indian Independence was held on 10th August, 2022 with the teaching faculty and students of the college.
4. On 1st November, 2022, a Mock Parliament was conducted by the 1st Semester students of Political Science Department to educate and familiarize the students with Parliamentary proceedings, and also sensitise the students about the values of healthy democratic practices.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with its vision of national unity and national integration, the institution observes and celebrates red-letter days such as Republic Day and Independence Day annually. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. The institution commemorates and celebrates the birth and death anniversaries of great national leaders, national and international commemorative days and events along with the rest of the nation and the world.

During the year 2022, in addition to red-letter days, the institution observed and celebrated commemorative days and events such as International Women's Day on 8th March, World AIDS Day on 1st December, World Environment Day on 4th June, National Science Day on 28th February. Students also participated in ANSCU Meet, a cultural and sport event for students, from 17th-21st October, 2022, and Yuva Utsav, District Cultural Festival on the theme, "India @ 2047 Uuva Samvaad" organized by Nehru Yuva Kendra Phek, on 24th September, 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Teacher-student Synergy for a Green Campus:

The teacher-student synergy towards promoting a green campus is unique not only to the institution but also in the context of India's Higher Education.

In the year 2022, the institution has continuously strived to promote a green campus in accordance with its best practice.

1. Phek Government College, in collaboration with NIT Nagaland and GB Pant National Institute of Himalayan Environment, Uttarakhand, sponsored by National Commission on Himalayan Studies conducted a one-day workshop on "Sensitization and Developing a Cadre of Para-hydrologist on Spring-Shed Management" on 31st August, 2022.
2. Phek Town Council and administrators organized an awareness program on Waste Management on 4th March, 2022 in the college premises.
3. On 23rd April, 2022, the college participated in the PTCSU 18th Sanitation phase from clock tower to local ground, Phek town, under the banner "One strength, One Voice."
4. On 5th May, 2022, 8th July, 2022 and 29th October the college organized mass social work days. 2)Promotion of Skill Development:

In the year 2022, the students engaged in making local

handicrafts such as baskets, daos, knitted items, pillow cases, wooden tables and decorative items etc. these were collected, displayed and put up for sale during the fete day organized by the college on 24th September, 2022, in Phek local ground.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College, being the only institution of higher education in the District Headquarters, it acts as a catalyst for community development through community extension services by the faculty members as well as the students. Community extension services by the institution have taken many forms wherein the teachers as well as the students, either collectively or in their individual capacities, have rendered their best towards the betterment and upliftment of the society in terms of social capital. Phek is a district in Nagaland which is predominantly inhabited by the Chakhesang and Pochury tribes, both of which falls under the 'Backward Tribe' category. Phek Government College is located in Phek Town which is also the District Headquarters. It has the unique distinction of being the only college in a town with a population of nearly 15,000. As such, it has a dual role to play. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Acquisition of 12 (b) status of the UGC Act,1956.
2. To register Alumni Association under Societies Registration Act, 1860.
3. To implement NEP in accordance with University Guidelines.
4. To publish more research papers and organize seminars.
5. Installation of solar street lights.
6. Adoption of a school in neighboring village in the district.
7. Extension of classrooms.
8. To observe commemorative events of national importance.
9. To promote social justice.
10. To upgrade infrastructure in the college.
11. To provide drinking water facilities in the college.
12. To conduct more collaborative activities with MOU institutions.
13. Automation and up-gradation of library.
14. To start girls' hostel.
15. To upload Self Study Report (SSR).