



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

PHEK GOVERNMENT COLLEGE

- Name of the Head of the institution

DR. T. TIAKABA JAMIR

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

03865-223740

- Mobile No:

7005801580

- Registered e-mail

pgcphek@rediffmail.com

- Alternate e-mail

tia1717@yahoo.in

- Address

PHEK GOVERNMENT COLLEGE, BIBLE HILL, PHEK, NAGALAND

- City/Town

PHEK

- State/UT

NAGALAND

- Pin Code

797108

2.Institutional status

- Affiliated / Constitution Colleges

AFFILIATED

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **NAGALAND UNIVERSITY**
- Name of the IQAC Coordinator **DR.LEVINU SAKHRIE**
- Phone No. **03865-223740**
- Alternate phone No. **8132907445**
- Mobile **8132907445**
- IQAC e-mail address **pgcphek@rediffmail.com**
- Alternate e-mail address **levinu2011@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://phekgovernmentcollege.com/wp-content/uploads/2024/02/AQAR-2022-23.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.63	2024	07/06/2024	06/06/2029

6.Date of Establishment of IQAC

07/12/2012

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PHEK GOVERNMENT COLLEGE	STATE BUDGET	GOVERNMENT OF NAGALAND	2023	4,20,000

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **50,000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Successfully underwent Academic and Administrative Audit (AAA) Assessment for NAAC 2nd Cycle on 5th December, 2023. 2. 2nd Cycle NAAC Assessment and Accreditation with B+ Grade on 7th June, 2024. 3. Library upgradation with books and N-List Subscription 4. Construction of footsteps and ramp for Persons with Disabilities (PWD) at the College Auditorium. 5. Conducted one-day Seminar on "Research Publications, Ethics and Application of ICT Tools in Teaching" on 2nd September, 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To undergo Administrative and Academic Audit (AAA) by the Department of Higher Education, Government of Nagaland in preparation for 2nd Cycle of Naac Assessment.	1. The College underwent Academic and Administrative Audit (AAA) in preparation of 2nd Cycle on 5th December, 2023.
2. 2nd Cycle of NAAC Assessment and Accreditation.	2. The institution was successfully assessed and accredited by UGC NAAC on 7th June, 2024.
3. To conduct seminars, workshops and collaborative activities.	3. IQAC successfully conducted a one-day workshop on "Research Publications, ethics and Application of ICT Tools in Teaching" on 2nd September, 2023.
4. To produce consistently good academic records.	4. Mr. Nabin Kumar BSC student secured the Gold Medal
5. Library upgradation	5. The college was upgraded with books and N-LIST subscription

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE ADVISORY BOARD	23/11/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	PHEK GOVERNMENT COLLEGE
• Name of the Head of the institution	DR. T. TIAKABA JAMIR
• Designation	PRINCIPAL
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• Mobile No:	7005801580
• Registered e-mail	pgcphek@rediffmail.com
• Alternate e-mail	tia1717@yahoo.in
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• Pin Code	797108
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• Location	Semi-Urban
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	DR.LEVINU SAKHRIE

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• IQAC e-mail address	pgcphek@rediffmail.com				
• Alternate e-mail address	levinu2011@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf				
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- Name of the statutory body

Name	Date of meeting(s)
COLLEGE ADVISORY BOARD	23/11/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	28/02/2024

15. Multidisciplinary / interdisciplinary

The institution is affiliated to Nagaland University and adheres to University's guidelines for curriculum delivery. It

provides B.A. and B.Sc. programs, including both Honours and General courses. These programs are designed to foster interdisciplinary and multidisciplinary learning. In the B.A. courses, students can select elective subjects as minor or general elective paper from other departments, alongside their Honours papers. The B.Sc program offers two subject combinations: Chemistry, Botany, and Zoology (CBZ) or Physics, Chemistry, and Mathematics (PCM). Starting from the academic session of 2023-24, Nagaland University, following UGC guidelines has implemented the Four Year Integrated program (FYUGP). The institution accordingly implemented the FYUGP in line with Nagaland University's directives.

16.Academic bank of credits (ABC):

The institution's initiatives will be subject to the guidelines and policies of Nagaland University with regard to the Academic bank of credits. The University is in the process of implementing ABC for its affiliated colleges.

17.Skill development:

The institution places high emphasis on the promotion of Skill Development. The students of the College are highly skilled in indigenous and traditional craftsmanship such as making bamboo baskets, wooden decorative items, embroidered pillows and mats, trays, knitted items, woven loins and shawls etc. Recognising the potentialities of the students, the institution has adopted promotion of skill development as one of its valued best practices. The institution seeks to promote the skills of the students through various activities which are conducted by the Skill Development Club of the College in consultation with the IQAC. The activities of the Clubs focus on the production and promotion of full handcrafted and indigenous products. The products of the students are displayed in the College, and also put up in stalls for display and sale during Independence Day and Republic Day celebrations in the District. This best practice of the institution not only hones and refines the artistic and creative talents of the students, but it also ensures that the age-old traditional skills of the community are continued for posterity. The institution intends to develop a curriculum for promotion of skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Nagaland University offers Tenyidie as a Modern Indian Language in its prescribed syllabus for affiliated colleges. Phek

Government College, as an affiliated college under Nagaland University, offers Tenyidie as minor paper under CBCS and as Skill Enhancement Course paper under FYUGP. Tenyidie is the vernacular language spoken by Tenymia, a group of Naga Tribes. The college introduced Tenyidie paper in the year 2003. The integration and continuation of Tenyidie as Minor and SEC is consistent with the New Education Policy's emphasis on teaching in vernacular language and equity in education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution focuses on holistic education which would prepare the students to be self-reliant and transform them to be effective agents of change in the society. The institution strives to impart value-oriented education to the students. The course outcomes of all the disciplines are well-defined and the focus of the different courses is to equip the students with knowledge about the subject content. The institution not only aims to impart academic knowledge to the students, but also aims to enable the students to make sense of the world in which they live. The institution goes beyond the mere delivery of curriculum. It focuses on the overall development of the students by facilitating the engagement of the students in various extra-curricular activities conducted through different cells and committees in the college such as National Cadet Corps, National Service Scheme, Skill Development Club, Performing Arts and Literary Club, Science Club, Red Ribbon Club, etc. Students are given ample opportunities to develop and hone their different skills and talents through various activities and programmes which are organized by the institution at regular intervals.

20.Distance education/online education:

The institution has in previous years, particularly during the Covid-19 pandemic, successfully conducted classes and exams through online mode subject to specific guidelines given by Nagaland University. The institution hosts an IGNOU Study Centre which was formally inaugurated on 16th June, 2016. It offers Masters Degree programmes, BA programmes, Diploma and Certificate programmes. Faculty members of the College are coordinator, assistant coordinator and academic counselors.

Extended Profile

1.Programme

1.1

21

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		270
File Description		Documents
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		27
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		100
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		44
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		39

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	23
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4.18
4.3 Total number of computers on campus for academic purposes	40

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In accordance with the Nagaland University curriculum, the College has introduced the Four Year Undergraduate Programme under NEP 2020 from the academic session 2023. It allows the students more academic flexibility and facilitates the students to opt for interdisciplinary, intra- disciplinary, multifaceted and skill-based courses depending upon their interests. It also stresses on the core values and principles that education must develop not only cognitive skills and foundational skillsbut also critical thinking and problem solving skills.The processes for effective implementation of the curriculum are as follows-

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans, activities and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation process.
3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments, debates and seminar presentations.

4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, are executed to enhance the learning process of the students.

5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.

6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.

2. The College uses methods such as assignments, class tests, presentations etc, to internally assess the students.

3. Students are evaluated for 25 marks in the internal examination and 75 marks in the external examination in the Choice Based Credit System (CBCS) course as well as in the Four Year Undergraduate Programme (FYUGP).

4. Students whose performances are unsatisfactory are given the option for re-test to make sure they come to their full potential.

5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee which is evaluated and recorded properly.

6. Practical exams are conducted for the B.Sc. students by their respective teachers as well as field works and projects are carried out effectively.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Environmental Studies: It is a compulsory paper for students of B.A. and B.Sc. 5th and 6th semesters which addresses human values

and concepts on biodiversity, conservation and climate change.

2. Botany: B.Sc. Botany 4th semester paper dealing with environment and sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on Environmental biology and phytogeography addresses various issues about the environment and the impact on nature.

3. English: The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

4. Education: C-1 paper deals with the different aspects of personality and means of developing an integrated personality. B.A. 3rd semester syllabus involves studies on gender equity, human values and development. On professional ethics, B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

5. History: B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

6. Economics: The economics of environment is included in the B.A. 6th semester syllabus which includes a wide range of environmental issues in the twenty first century with regard to costs and benefits of alternative environmental policies in the world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

163

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://phekgovernmentcollege.com/wp-content/uploads/2018/09/feedback-report-.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

12

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of students, internal assessments are periodically made via tests, presentations and assignments. Tutorial and remedial classes along with mentoring programs are then conducted to help slow learners and further boost the performance of the advanced learners. Emphasis is also laid on student's attendance with each required to maintain 80% monthly attendance to ensure eligibility in the end semester examinations. Feedback from students and parents are taken, analysed and follow-up of the same are done to achieve better results. Besides, sample questions and previous university questions are solved to adept students with the examination pattern.

File Description	Documents
Link for additional Information	http://phekgovernmentcollege.com/wp-content/uploads/2023/11/Tutorials-.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
270	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experience of students, discussions and interactions are incorporated in day-to-day classroom teaching and

learning process. Field trips, study tours, institutional/industrial visits and workshops are organised to make learning experiential and engaging. Reports of those trips are then prepared and presentations of the same are done. Departmental activities like classroom seminars, guest lectures, enacting plays, and mock parliaments, talks on current events of national and international importance are conducted from time to time. Faculty and students exchange programs are arranged to provide new learning experiences and environments.

Students are encouraged to enrol in NSS, NCC, Red Cross and Red Ribbon clubs which provide platform for students to participate in training camps, social awareness programs, literary competitions and community services, making them more active and socially responsible citizens.

Emphasis is also given on skill development for which the institution houses a skill development room, mushroom cultivation unit, mushroom spawn production unit and nursery for floriculture unit.

Sports week, Literary and Cultural programs are also organised to enable students discern their abilities and engross themselves in novel learning experiences and developing social and organisational skills, critical thinking, decision making and to shoulder responsibilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2024/03/Experiential-Learning-Initiatives-2023-24.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers combine traditional classroom teaching with Information and Communication Technology (ICT) to engage students more effectively and optimise the outcome of the teaching learning

process. The ICT tools range from projectors to desktops and laptops, printers, scanners and online classes through Zoom, Google Meet and Google Classroom. There are seven ICT enabled classrooms, one each for the first, second and third year Arts stream and also for the department of Chemistry, Botany, Zoology and Physics. Faculty members give lectures using power point presentations and projectors. Online quizzes are also conducted using Google Classroom. Further, video conferencing with the help of Zoom and Google Meet applications are scheduled and video lectures are delivered. The library also offers access to e-resources enabling students to reach out to a plethora of resources to enrich and update their knowledge base.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://phekgovernmentcollege.com/wp-content/uploads/2021/12/ICT-tools-.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For smooth conduct and robust mechanism of internal/external assessment in terms of frequency and mode, the institute constitutes an Examination Committee. Students are briefed during their orientation about the pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board. Teachers give detailed instructions about the mode of examinations which includes tests, quiz, assignments and presentations. For internal assessments, the respective faculty is entrusted with the responsibility of preparing question papers and mark allocation for evaluating assignment and presentation. Availability of previous years' question papers is ensured in the library and the college website for ready reference.

Examination schedules are updated on the college notice board and circulated in students WhatsApp groups. Changes in schedule or pattern are immediately notified to the students. After the conduct of internal examinations, papers are evaluated within a week and marks are communicated to the students in the classroom. The teachers also give the necessary feedback and clarify doubts helping the students to improve their performance.

Re-examination for absentees are also organised and the final Mark list is submitted to the Examination Committee. The Continuous Internal Assessment marks are then finalized and displayed on notice boards.

File Description	Documents
Any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/CIA-mechanism.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an organised mechanism to deal with examination related grievances. The students can approach the Examination Committee directly or through their subject teacher to redress their grievances. Students may apply for reevaluation if they feel that the evaluation was not fair or marks given were unjust. This has to be done within a stipulated time as notified by the Committee. The Exam Committee caters to all types of complaints put up by the student community. In case a student is unable to appear for internal tests on account of some genuine reasons, repeat tests are conducted, provided the student submits

application with proper documentation. There is also the provision for improvement tests for those who seek to perform better. After the evaluation of scripts, it is shown to students to give them an idea of their performance and also for clarification of doubts, if any. In carrying out all exam related affairs, the college strictly adheres to the guidelines and rules issued by the affiliating University, ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/CIA-mechanism.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has clearly stated learning outcomes of the programs (BA and BSc) and courses offered. Program outcomes are broad statements of accomplishments that each program aims to achieve at the attainment of the degree. The course outlines are statements of essential knowledge of the course offered, abilities and dept of learning that are expected of each student to possess at the completion of the course. Hard copy of the program outcomes (BA and BSc) and course outcomes are outlined in the prospectus and readily accessible to all students and faculty. The same is available in the college website as well. The IQAC along with the Principal highlights the importance of the learning outcomes to the faculty. The students in turn are sensitised about the program outcomes during orientation programs at the beginning of every semester. The college offers 11 subjects, viz, English, Economics, History, Political Science, Education, Tenyidie, Physics, Mathematics, Zoology, Botany and Chemistry. Every teacher is entrusted with the task of conveying the learning outcomes of their respective papers. Further in all interactions with the students, the learning outcomes are outlined and promoted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/Program-outcomes-.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course offered by the institute has an outlined set of outcomes to be achieved and corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured through various means:

- Direct method of assessment comprising of evaluation of tests, assignments, presentations, viva voce, practical exams; and
- Indirect method of evaluation by observing students in classroom participation, student progression and feedback system.

Student's performance in internal tests, assignments, presentations, viva voce, practical exams and end-semester examinations are direct indicators of the level of attainment of program and course outcomes. The questions in exams are carefully framed to test the competence of student's level of understanding of the learning outcomes. The assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times.

Students performance in the classroom is observed through their engagement in class discussions, group discussions and projects.

Further, the feedback from students, parents and alumni provide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the course and help the institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2024/11/Assessment-of-PO-and-CO-by-Institution-2023.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

76

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://phekgovernmentcollege.com/wp-content/uploads/2021/12/Annual-Report-of-Result-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/wp-content/uploads/2020/11/SSS-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. An awareness programme on Mission Life under National Clean Air Programme (NCAP) was conducted on 19th September, 2023 in collaboration with Nagaland Pollution Control Board.
2. A one-day field trip to National Research Centre- ICAR, Porba campus was organized by the Science Club on 14th of October 2023.
3. The Department of Political Science undertook an Academic field study under the NEP 2020 on the paper Democratic Awareness and Legal Literacy by visiting District and Session Judge Court Phek and Police Station Phek on 30th September 2023.

4. World Environment Day was observed on the 5th of June 2024 organized by the Department of Environmental Science and Science Club.
5. The NSS and RRC in collaboration with District Aids Prevention and Care Unit (DAPCU) Phek organised an awareness programme on Interpersonal Communication Campaign on Stigma and Discrimination, at Academic Building Phek Government College on 2nd March 2024.
6. On National Unity Day, 31st October 2023, thirty five volunteers along with one Programme Officer, attended the programme on the theme "Run for Unity" in collaboration with the District Administration.
7. On 2nd May and 24th May 2024 two social work was conducted by the Eco & Sanitation Club around the College campus.
8. An interactive program was organized by the District Administration of Phek in collaboration with the College for a discussion with Sanjeev Sanyal, Member of the Economic Advisory Council to the Prime Minister on October 28, 2023.

File Description	Documents
Paste link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/Extension-Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

116

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus spans across a total area of 38 acres and offers adequate established infrastructure and physical facilities with 23 classrooms, 1 library , 8 science laboratories, 1 conference hall, 14 office rooms, 7 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters, promotion of skill development room, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, drinking water facilities in all the buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power back up, two separate common

rooms for boys and girls, 1 infirmary, 1 counselling room, 1 college web management office, one PM-USHA Coordinator office, an artefact gallery attached to the library which is maintained by the Department of History. The construction of additional academic building is underway. CCTV and fire safety measures are installed in all the buildings. The college is fully LED lighted institution and also has installed solar street light with sensor in the campus. The college has a smart class room attached to IT&C room. The library has 7516 books, including reference books, e-books, magazines, journals, newspapers, and reports from the state government and other organizations. The college has 7 printers, 4 photo copiers, 40 computers/laptops, 12 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2024/03/02/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus spans across a total area of 38 acres and offers facilities to cater to cultural activities, sports, and games. It has a playground that measures 85x55 meters, providing a dedicated space for outdoor games and events. Within the playground, there's a volleyball court measuring 18x9 meters, and provisions are in place for conducting various track and field events. This versatile playground is occasionally utilized by local organizations for hosting outdoor games and events. In addition to the outdoor facilities, the college features a multi-purpose recreational hall designed for indoor games like table tennis, carom board, and chess. This hall serves as a hub for various interface activities, including seminars, workshops, and cultural and literary events. Furthermore, the college has an amphitheatre dedicated to hosting cultural events and other social activities throughout the year, offering a vibrant and active campus environment for students and the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/2023/03/09/40th-annual-sports-week-2023/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/facilities/photo-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.18

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has implemented software for automating its library operations through the Integrated Library Management System (ILMS), using KOHA software. Furthermore, a library digitization project was executed on September 15, 2021, through a collaborative effort between Colosseum Tech Solutions Pvt. Ltd and the Department of Higher Education, Government of Nagaland. This project encompassed the incorporation of digital content, including e-books and library software, as well as the deployment of various hardware components. The college library also subscribes to National Library and Information Services Infrastructure of Scholarly Content (N-LIST) providing access to E-Resources to the students and faculty members of the college. The hardware setup included a server PC, PCs for system access complete with keyboards and mice, an A3 monochrome photocopier, an overhead book scanner, a power backup system, a 55-inch LED smart TV, a digital whiteboard camera system, an inverter, a router, a wireless microphone, and a speaker, all complemented by a stabilizer. The college's library, while currently semi-automated, houses a collection of 7516 books, including 80 reference books, e-books, magazines, newspapers, and reports from the state government and other organizations. The institution is actively pursuing an upgrade for its library to transform it into a central hub for knowledge and learning. This initiative is aimed at enhancing the acquisition and dissemination of knowledge resources, ensuring that the library becomes a vital component of the institution's educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://phekgovernmentcollege.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.51

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

09

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has undertaken the "Library Digitization Project" in collaboration with Colosseum Tech Solutions Pvt. Ltd. This project involved the inclusion of digital content, which comprises e-books and library software. It also encompassed the provision of essential hardware, including a Server PC, PC for system access,

an A3 Monochrome Photocopier, an Overhead Book Scanner, Power Backup, a 55-inch LED Smart TV, a Digital White Board Camera System, an Inverter, a Router, a Wireless Microphone, and a speaker, all supported by a stabilizer. In its commitment to delivering quality education and facilitating academic progress and development, the institution has ensured the availability of Wi-Fi internet connection through Reliance Jio Air Fiber. Additionally, the college boasts a smart classroom that is connected to the IT&C room and a dedicated college web management office. Furthermore, to enhance security and monitoring, CCTV cameras have been installed throughout the administrative and academic buildings. For administrative and academic needs, the college maintains a comprehensive inventory, including 7 printers, 4 photo copiers, 40 computers/laptops, 12 LCD projectors, 1 handy cam and 3 digital cameras. The responsibility for maintaining and managing these facilities and equipment is entrusted to the teachers and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/facilities/itc/

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.3

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee, composed of key figures such as the Principal, Vice Principal, IQAC Coordinator, PM-USHA Coordinator, Heads of Departments, and the President of the Teachers Association, plays a pivotal role in overseeing the comprehensive procedures and policies governing the utilization of the college's diverse facilities. Additionally, the college has established several internal committees and cells, each dedicated to the maintenance and optimal utilization of physical, academic, and support facilities. These committees and cells are led by convenors and consist of faculty members who contribute their expertise and commitment to ensuring the smooth operation of these facilities. Moreover, the Heads of various departments take on the responsibility of supervising the maintenance and care of the equipment and facilities within their respective domains, further contributing to the institution's efficient and effective operation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/library/

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

218

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/facilities/itc/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution facilitates students' participation in various activities to train and inculcate in them the art of self-responsibility & personality development through a well-structured system where students participate in various administrative and co-curricular activities of the Institution. There is a students' body elected by the students themselves called as Phek Government College Students' Union headed by the Principal who is also the ex-officio president of the Council. But for all practical purposes, the Union functions autonomously led by its Vice-President where they oversee the conducts of various co-curricular activities like

Freshers' Day, cultural functions, sports, parting social, etc. In addition, there is a Students' Advisory Board who advise and guide the students. At the end of each one year tenure, election is normally conducted in April by setting up an election commission. In addition, there are two class representatives from each class to assist the Students Council. In the highest governing body like IQAC, the Vice President is a member as a nominee from the students' side. Students are also appointed members in many Cells & Committees. All these are intended to train the students in the art of leadership and responsibilities in the formative years of their life.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2023/04/28/students-union-election-2023/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registered Alumni association called as Phek Government College Alumni Association which was formally

constituted on 13th July 2013. Since its inception, the Alumni Association has been playing a significant role in in numerous ways. It keeps a tap of its past students and helps garner resources and support for the development of the institution.

The Association often motivate and guide to students on career prospects with their experiences and knowledge. The Institution is striving to build a strong alumni base for which a registration portal has been created on the Institution's website which will keep a track of all its Alumni.

There is also an Alumni Cell constituted by the teachers within the College to facilitate the smooth coordination of the Association with the Institution. This Cell actively engages with the Association for the progress of the College. Not only the Association provides platform for the past students to keep connected with its former Institution, but also assist with its resources for development of the Institution. At times, the Institution invokes the assistance of the Association and the Alumni by virtue of being placed in different walks of life often renders valuable service to the Institution.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives:

- To transform students to be agents of change in the society.
- To impart and hone various life skills to students and make

them self-reliant.

- To make the students socially and economically productive.
- To promote the scientific, analytic and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.
- Networking with academicians, public leaders, civil societies, district administration, church leaders etc., towards inclusive and effective involvement in building a better society.

The Principal Is the Head of the institution, assisted by the Vice-Principal in managing the day-to-day administrative tasks. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which every department, club, cell and committee then execute. The HoDs of every department supervise and coordinate their respective departments and represent the department in the meetings. The ministerial staff, headed by the Senior Head Accountant, ensure the smooth functioning of the office.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/mission-and-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has constituted 39 independent committees/clubs/cells with their responsibilities and powers to look into the functioning and growth of their respective committees/clubs/cells. The heads of departments are given independent charge and authority in matters related to their respective departments. The ministerial staff carry out their delegated responsibilities under the supervision of the senior head assistant. An elected student body of the college is entrusted with maintaining discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/associations-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal and the faculty members collectively discuss and develop strategic plans for the college. To execute these, the college has instituted different cells, committees and clubs to meet these needs and challenges. Each committee is assigned specific responsibilities and is expected to achieve the same within a given time frame. A convener and other faculty members and student representatives man the committees. Meetings are held periodically whereby, each committee chalks out their objectives and target plans for each academic session. Accordingly, the various strategic plans are executed. These multiple cells and committees have consistently and effectively contributed to the systematic development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2024/11/Faculty-Meeting-Minutes-2023-2024.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures laid down by the State Government and the Department of Higher Education, Government of Nagaland. Concerning the Appointment and Service rules of the employees, the college follows the rules laid down by the State Government and the department and is governed as per the rules laid down by the UGC.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/administration/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Nagaland and is governed by rules and regulations as laid down by the UGC. Being a government institution, the staff are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo PhD program.
2. Medical treatment fees are borne by the government for the staff and their dependents as well
3. Pension benefits are extended as per Government Service Rules.
4. Maternity leave of six months.
5. Teachers can attend career advancement programs at any time

of the year.

6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when permissible.
8. Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.
9. Chief Minister Health Insurance Scheme (CMHIS) launched by the Government of Nagaland covers the medical expenses for the employees and their dependents.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland has evolved a mechanism to assess college teachers and non-teaching staff through Annual Performance Assessment Report (APAR). Under this, the faculty is assessed by the Principal, the Principal by

the Deputy Commissioner of the district, and the non-teaching staff by the senior head assistant. Eventually, all these are transmitted to the Directorate of the Higher Education Department. Under APAR, teachers are not only assessed in their teaching methodology but also their overall performance in other areas such as extension services, paper publications, research, seminars, conferences or workshops. In short, APAR monitors teachers' performances, while he or she serves in a particular institution. For purpose of placement and promotion of the teachers, the Academic Performance Indicators (API) is in place. The IQAC of the college looks into this matter meticulously before submission to the Directorate. Teachers are also assessed by students on various parameters such as their teaching skills, knowledge of the subject, motivation, interaction outside the class, completion of syllabus regularity in the class and their communication skills. Such questionnaires are framed and given to students for their feedback. After which, a detailed report is submitted to the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of the institution monitors the performance of the nonteaching staff as well. The Principal convenes meetings with ministerial and other staff of the college at regular intervals, and their performances are assessed. Through a mechanism of effective supervision and consultation, the quality of the institution is ensured and maintained.

1. An audit of the overall income and expenditure of the institution is done by auditors from the office of the Accountant General.

2. Internal Audit is performed by the Internal Audit Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principal source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for other infrastructural development of the college. The college administration plans out the requirements and costs for maintenance and development which is transmitted to the Higher Education Department for needful action. The college also highlights the needs and requirements of the college in the District Planning and Development Board meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has given due cognizance to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Student-centric. For teachers: To upgrade and enhance the knowledge and teaching skills of the teachers, the college organizes workshops/seminars as well as departmental seminars on relevant issues regularly. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientation and refresher courses, short-term courses, etc. Teachers are also encouraged to extend service towards society as resource persons, consultants, trainers, judges, etc. For students: The IQAC has instituted several measures to monitor the student's overall performance, particularly academic progress and attendance records. Their academic performance and attendance are continuously monitored and displayed every month. Each student has a mentor who also monitors the academic performance and attendance of the mentee and ensures that the student is not lagging in studies or regularity in class. The Parent-Teacher Association has their annual meetings in which the performances and progress of the students are discussed and remedial measures suggested. The IQAC also conducts teachers' assessments of the students every semester and the reports are submitted to the Principal and Vice Principal for corrective measures.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC_2023-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching-learning process and outcomes are in tandem with the goals and requirements of the institution. The IQAC along with the HoDs of the departments have sittings at periodic intervals to review the performance and activities of the

respective departments. The institution follows the curriculum framed by Nagaland University and class tests, assignments, and paper presentations form the basis of the internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. Review discussions are conducted after the final declaration of results to assess each department's performance and incorporate necessary actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/wp-content/uploads/2024/11/certifications-and-acredittation.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to values of gender equity. It

strives to promote a culture of respect towards the opposite gender. The institution has zero tolerance for gender discrimination, sexual harassment and ragging in any forms. To promote gender sensitisation, the students were made to sign a pledge of good behaviour and students were also oriented about the same during the Orientation program for newly admitted students of the college. On March 8, 2024, International Women's Day was commemorated on the theme " Invest in Women: Accelerate Progress."

File Description	Documents
Annual gender sensitization action plan	http://phekgovernmentcollege.com/wp-content/uploads/2024/11/DocScanner-22-Nov-2024-01-47-PM.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://phekgovernmentcollege.com/facilities/facilities-for-women/specific-facilities-provided-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution strives to promote an eco-friendly campus. It tries to maintain a clean, green and litter free campus. The institution has an efficient mechanism of waste management and its disposal.

Solid waste management: The use of plastic is banned in Phek town, the town in which the institution is located. Therefore, solid

wastes which are mostly found in and around the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for gardening purposes in the college. Biodegradable and non-biodegradable wastes in the college are collected by Phek Town Council sanitation workers at regular intervals.

Liquid waste management: Liquid Wastes in the college are disposed off through proper drainage and sanitation system. The college has sufficient and separate toilets for the faculty, staffs and students. Toilets are fitted with drainage pipes and septic tanks.

Hazardous chemicals and radioactive waste management: Chemical wastes are also disposed off through specially-made drainages. The college does not use radioactive compounds; hence no radioactive wastes are generated.

E-waste management: The institution produces very little or no e-waste since it keeps a proper maintenance of all its equipments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://phekgovernmentcollege.com/facilities/waste-management-system/geo-tagged-pictures-of-waste-management-system-2/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed towards building an environment of inclusion and respect for religious, socio-economic and other diversities. The institution caters to students from different tribes and socio-cultural communities not only from within the state, but also from neighboring states. Admission is open to foreign nationals and 10% of seats are reserved for STs, 5% of seats are reserved for SC/OBC and 3% for differently abled students. There is also a mentoring cell in place which facilitates the teachers in guiding the students in every aspect of their holistic development.

The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students who are outstanding in academic performance. Anti-ragging and harassment is strictly prohibited in the campus.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national

leaders. The institution also celebrates cultural day annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strives to sensitize its students and employees to the constitutional obligations and values, rights, duties and responsibilities of citizens. Independence Day and Republic Day are observed and celebrated annually along with the rest of the district. Students and teachers of the college assist the district administration in the decoration of rostrum on red letter days such as Republic Day and Independence Day. Teachers are also annually asked to comper the official ceremonies on such days. The students are encouraged to participate in various activities, competitions, programmes etc which are conducted at institutional, local, regional and national levels to hone the skills of the students and sensitise them to their constitutional rights, duties and obligations. Mock Parliament is conducted annually to familiarize them with Parliamentary proceedings and democratic processes of the country. The institution also contributes to the smooth conduct of democratic processes of the nation and the state by extending services of its teachers and staff as master trainers, presiding officers and polling personnel in the Parliamentary and Assembly elections. Faculty members are also board members and consultants in important academic boards and institutions. Students of the institution also render their services to the Nagaland State Legal Services as Para Legal Volunteers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with its vision of national unity and national integration, the institution observes and celebrates red-letter days such as Republic Day and Independence Day annually. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. The institution commemorates and celebrates the birth and death anniversaries of great national leaders, national and international commemorative days and events along with the rest of the nation and the world. Some of such activities during the year 2023-2024 include:

1. Online Slogan Writing Competition was organized by Red Ribbon Club, Phek Government College in commemoration of World AIDS Day on 1st December, 2023.

2. Phek Government College observed National Science Day on 28th February, 2024 under the theme "Indigenous technologies for Viksit Bharat, organized by Science Club in collaboration with IQAC of Phek Government College.

3. Red Ribbon Club members of the college participated in Phek District Youth Fest Marathon Race on 12th August, 2023 in commemoration of International Youth Day, organized by District AIDS Prevention and Control Unit (DAPCU).

4. The Women Development Cell of the College organized International Women's Day on the theme "Invest in Women: Accelerate Progress" on 8th, March, 2024

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Teacher-student Synergy for a Green Campus

Objectives of the Practice:

1. To preserve the pristine environment of the campus
2. To promote environmental sustainability.

Context

The institution's location gives ample scope for the institution to develop and sustain its best practice of preserving the environment.

The Practice

In the academic year 2023-2024, the teachers, staffs and students of the college have been engaged in major green landscaping of the college by planting trees, flowers, digging compost pits, cleaning the surroundings etc at regular intervals.

Evidence of Success

The greenery of the campus is well-maintained.

Problems Encountered and Resources Required

Landslides remain a challenge to the best practice especially during torrential monsoon season. Additional funds are required.

1. Promotion of Skill Development

Objectives of the Practice:

1. To enable the students to be self-reliant and to be productive members of the society
2. To preserve the cultural and traditional knowledge system for posterity

Context

The district in which the institution is located is aptly called "the land of traditions". This best practice of the college is in tandem with the New Education Policy's emphasis on skill development.

The Practice

Students are encouraged to hone their artistic skills and traditional craftsmanship through various activities.

Evidence of Success

This best practice has ensured that the traditional knowledge system of craftsmanship is preserved for posterity. It has sensitized the students to be responsible bearers of their traditions and culture.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College is located in Phek District, one of the 17 districts of Nagaland. Majority of the students come from adjoining villages and areas with poor socio-economic backgrounds. It is the only institution of Higher Education in Phek town, which is also the district headquarters. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital through community extension services by the faculty members as well as the students.

some of the major community extension services during the academic year 2023-2024 include:

1. The faculty members of the college extended their services as co-ordinator, assistant co-ordinator and academic counselors to the IGNOU Study Centre in Phek Town.
2. Faculty members are also board members and consultants in important academic boards, institutions and organizations. They are also leaders and members of important local organizations such as Lotha Hoho, Sema Baptist Church Phek Town, Angami Union Phek, the Gideons International in India etc.
3. To promote social justice and equity in education, the institution provided Special Merit Scholarship and Special Merit Scholarship for General Category/SCs/OBCs Students to meritorious and needy students. L.Mefutiba Merit Award and Certificate of Recognition, Education Department was given to the college topper in the University exam and topper in Education honours, respectively.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In accordance with the Nagaland University curriculum, the College has introduced the Four Year Undergraduate Programme under NEP 2020 from the academic session 2023. It allows the students more academic flexibility and facilitates the students to opt for interdisciplinary, intra- disciplinary, multifaceted and skill-based courses depending upon their interests. It also stresses on the core values and principles that education must develop not only cognitive skills and foundational skillsbut also critical thinking and problem solving skills.The processes for effective implementation of the curriculum are as follows-

1. At the beginning of the session, faculty meeting is held to plan out the academic routine for the year and all the departments map out the lesson plans, activities and schedules for effective curriculum delivery.
2. The students are oriented with rules of the College, academic calendar, curriculum structure and evaluation process.
3. Internal assessment usually starts after a month of class commencement in the form of class tests, assignments, debates and seminar presentations.
4. Other first-hand learning activities like educational field trips, study tours, projects, quizzes, group interactions, oral presentations, are executed to enhance the learning process of the students.
5. Academic oriented cells like mentoring, tutorial, career guidance, counselling cells, research and seminar committee are instituted to facilitate all round development of the College.
6. Faculty meetings are occasionally convened by the Principal to review and discuss the course coverage and the overall progress of the College.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out in the college through the following mechanism.

1. A tentative academic calendar is planned out at the beginning of the session whereby the time period for internal assessment is put forward.
2. The College uses methods such as assignments, class tests, presentations etc, to internally assess the students.
3. Students are evaluated for 25 marks in the internal examination and 75 marks in the external examination in the Choice Based Credit System (CBCS) course as well as in the Four Year Undergraduate Programme (FYUGP).
4. Students whose performances are unsatisfactory are given the option for re-test to make sure they come to their full potential.
5. Monthly attendance report of the students is prepared by the concerned teachers and submitted to the Exam Committee which is evaluated and recorded properly.
6. Practical exams are conducted for the B.Sc. students by their respective teachers as well as field works and projects are carried out effectively.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/academic-calendar-.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="92 689 531 757">File Description</th> <th data-bbox="539 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 757 531 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="539 757 1394 936" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 936 531 1003">Any additional information</td> <td data-bbox="539 936 1394 1003" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>12</p>									
<table border="1"> <thead> <tr> <th data-bbox="92 1339 531 1406">File Description</th> <th data-bbox="539 1339 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1406 531 1473">Any additional information</td> <td data-bbox="539 1406 1394 1473" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1473 531 1574">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="539 1473 1394 1574" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1574 531 1675">Institutional data in prescribed format (Data Template)</td> <td data-bbox="539 1574 1394 1675" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>NIL</p>									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. **Environmental Studies:** It is a compulsory paper for students of B.A. and B.Sc. 5th and 6th semesters which addresses human values and concepts on biodiversity, conservation and climate change.

2. **Botany:** B.Sc. Botany 4th semester paper dealing with environment and sustainability includes the study on plant physiology, ecology and biodiversity. Another paper on Environmental biology and phytogeography addresses various issues about the environment and the impact on nature.

3. **English:** The topics offered in English papers for both B.A. and B.Sc. deals with wide issues and concepts on gender, human values and professional ethics.

4. **Education:** C-1 paper deals with the different aspects of

personality and means of developing an integrated personality. B.A. 3rd semester syllabus involves studies on gender equity, human values and development. On professional ethics, B.A. 2nd semester syllabus deals with managerial behaviour at personal, social, cultural, political and institutional level.

5. History: B.A. 5th semester history syllabus includes a general understanding on social change and economic developments in modern India including gender issues like emancipation and role of women in Indian National Movement. On issues relating to ethics, Gandhi's philosophy of non-violence and satyagraha are included.

6. Economics: The economics of environment is included in the B.A. 6th semester syllabus which includes a wide range of environmental issues in the twenty first century with regard to costs and benefits of alternative environmental policies in the world.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

163

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://phekgovernmentcollege.com/wp-content/uploads/2018/09/feedback-report-.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

12

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of students, internal assessments are periodically made via tests, presentations and assignments. Tutorial and remedial classes along with mentoring programs are then conducted to help slow learners and further boost the performance of the advanced learners. Emphasis is also laid on student's attendance with each required to maintain 80% monthly attendance to ensure eligibility in the end semester examinations. Feedback from students and parents are taken, analysed and follow-up of the same are done to achieve better results. Besides, sample questions and previous university questions are solved to adept students with the examination pattern.

File Description	Documents
Link for additional Information	http://phekgovernmentcollege.com/wp-content/uploads/2023/11/Tutorials-.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
270	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experience of students, discussions and interactions are incorporated in day-to-day classroom teaching and learning process. Field trips, study tours, institutional/industrial visits and workshops are organised to make learning experiential and engaging. Reports of those trips are then prepared and presentations of the same are done. Departmental activities like classroom seminars, guest lectures, enacting plays, and mock parliaments, talks on current events of national and international importance are conducted from time to time. Faculty and students exchange programs are arranged to provide new learning experiences and environments.

Students are encouraged to enrol in NSS, NCC, Red Cross and Red Ribbon clubs which provide platform for students to participate in training camps, social awareness programs, literary competitions and community services, making them more active and socially responsible citizens.

Emphasis is also given on skill development for which the institution houses a skill development room, mushroom cultivation unit, mushroom spawn production unit and nursery for floriculture unit.

Sports week, Literary and Cultural programs are also organised to enable students discern their abilities and engross themselves in novel learning experiences and developing social and organisational skills, critical thinking, decision making and to shoulder responsibilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2024/03/Experiential-Learning-Initiatives-2023-24.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers combine traditional classroom teaching with Information and Communication Technology (ICT) to engage students more effectively and optimise the outcome of the teaching learning process. The ICT tools range from projectors to desktops and laptops, printers, scanners and online classes through Zoom, Google Meet and Google Classroom. There are seven ICT enabled classrooms, one each for the first, second and third year Arts stream and also for the department of Chemistry, Botany, Zoology and Physics. Faculty members give lectures using power point presentations and projectors. Online quizzes are also conducted using Google Classroom. Further, video conferencing with the help of Zoom and Google Meet applications are scheduled and video lectures are delivered. The library also offers access to e-resources enabling students to reach out to a plethora of resources to enrich and update their knowledge base.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://phekgovernmentcollege.com/wp-content/uploads/2021/12/ICT-tools-.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For smooth conduct and robust mechanism of internal/external assessment in terms of frequency and mode, the institute constitutes an Examination Committee. Students are briefed during their orientation about the pattern of examinations. The same is available on the college website and prospectus and displayed on the notice board. Teachers give detailed instructions about the mode of examinations which includes tests, quiz, assignments and presentations. For internal assessments, the respective faculty is entrusted with the responsibility of preparing question papers and mark allocation for evaluating assignment and presentation. Availability of previous years' question papers is ensured in the library and the college website for ready reference.

Examination schedules are updated on the college notice board and circulated in students WhatsApp groups. Changes in schedule or pattern are immediately notified to the students. After the conduct of internal examinations, papers are evaluated within a week and marks are communicated to the students in the classroom. The teachers also give the necessary feedback and clarify doubts helping the students to improve their performance.

Re-examination for absentees are also organised and the final Mark list is submitted to the Examination Committee. The Continuous Internal Assessment marks are then finalized and displayed on notice boards.

File Description	Documents
Any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/CIA-mechanism.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an organised mechanism to deal with examination related grievances. The students can approach the Examination Committee directly or through their subject teacher to redress their grievances. Students may apply for reevaluation if they feel that the evaluation was not fair or marks given were unjust. This has to be done within a stipulated time as notified by the Committee. The Exam Committee caters to all types of complaints put up by the student community. In case a

student is unable to appear for internal tests on account of some genuine reasons, repeat tests are conducted, provided the student submits application with proper documentation. There is also the provision for improvement tests for those who seek to perform better. After the evaluation of scripts, it is shown to students to give them an idea of their performance and also for clarification of doubts, if any. In carrying out all exam related affairs, the college strictly adheres to the guidelines and rules issued by the affiliating University, ensuring transparency and efficiency of the examination mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/CIA-mechanism.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has clearly stated learning outcomes of the programs (BA and BSc) and courses offered. Program outcomes are broad statements of accomplishments that each program aims to achieve at the attainment of the degree. The course outlines are statements of essential knowledge of the course offered, abilities and depth of learning that are expected of each student to possess at the completion of the course. Hard copy of the program outcomes (BA and BSc) and course outcomes are outlined in the prospectus and readily accessible to all students and faculty. The same is available in the college website as well. The IQAC along with the Principal highlights the importance of the learning outcomes to the faculty. The students in turn are sensitised about the program outcomes during orientation programs at the beginning of every semester. The college offers 11 subjects, viz, English, Economics, History, Political Science, Education, Tennyson, Physics, Mathematics, Zoology, Botany and Chemistry. Every teacher is entrusted with the task of conveying the learning outcomes of their respective papers. Further in all interactions with the students, the learning outcomes are outlined and promoted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2020/03/Program-outcomes-.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course offered by the institute has an outlined set of outcomes to be achieved and corresponding criteria of evaluation to assess the same. The level of attainment of outcomes is measured through various means:

- Direct method of assessment comprising of evaluation of tests, assignments, presentations, viva voce, practical exams; and
- Indirect method of evaluation by observing students in classroom participation, student progression and feedback system.

Student's performance in internal tests, assignments, presentations, viva voce, practical exams and end-semester examinations are direct indicators of the level of attainment of program and course outcomes. The questions in exams are carefully framed to test the competence of student's level of understanding of the learning outcomes. The assignments and presentations are tasked to grasp the essence of the course outcomes. This process of continuous evaluation ensures that the courses are in line with the learning outcomes at all times.

Students performance in the classroom is observed through their engagement in class discussions, group discussions and projects.

Further, the feedback from students, parents and alumniprovide information pertaining to the relevance of the course in terms of employability, skill attainment, expected competencies of the courseandhelpthe institute to weigh its learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://phekgovernmentcollege.com/wp-content/uploads/2024/11/Assessment-of-PO-and-CO-by-Institution-2023.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

76

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://phekgovernmentcollege.com/wp-content/uploads/2021/12/Annual-Report-of-Result-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://phekgovernmentcollege.com/wp-content/uploads/2020/11/SSS-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. An awareness programme on Mission Life under National Clean Air Programme (NCAP) was conducted on 19th September, 2023 in collaboration with Nagaland Pollution Control Board.
2. A one-day field trip to National Research Centre- ICAR, Porba campus was organized by the Science Club on 14th of October 2023.
3. The Department of Political Science undertook an Academic field study under the NEP 2020 on the paper Democratic

Awareness and Legal Literacy by visiting District and Session Judge Court Phek and Police Station Phek on 30th September 2023.

4. World Environment Day was observed on the 5th of June 2024 organized by the Department of Environmental Science and Science Club.
5. The NSS and RRC in collaboration with District Aids Prevention and Care Unit (DAPCU) Phek organised an awareness programme on Interpersonal Communication Campaign on Stigma and Discrimination, at Academic Building Phek Government College on 2nd March 2024.
6. On National Unity Day, 31st October 2023, thirty five volunteers along with one Programme Officer, attended the programme on the theme "Run for Unity" in collaboration with the District Administration.
7. On 2nd May and 24th May 2024 two social work was conducted by the Eco & Sanitation Club around the College campus.
8. An interactive program was organized by the District Administration of Phek in collaboration with the College for a discussion with Sanjeev Sanyal, Member of the Economic Advisory Council to the Prime Minister on October 28, 2023.

File Description	Documents
Paste link for additional information	http://phekgovernmentcollege.com/wp-content/uploads/2022/11/Extension-Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

116

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus spans across a total area of 38 acres and offers adequate established infrastructure and physical facilities with 23 classrooms, 1 library , 8 science laboratories, 1 conference hall, 14 office rooms, 7 staff rooms, 1 multipurpose hall, 1 cafeteria, 1 boys hostel, 1 teachers' residential complex under construction, 5 residential quarters,

promotion of skill development room, IGNOU Study Centre, floriculture unit, mushroom cultivation unit, 1 Mushroom spawn production building, 2 poly houses, one 20,000 litres capacity water reservoir tank, rainwater harvesting facilities in three buildings, drinking water facilities in all the buildings, one 20 KVA silent generator, one 2 KVA generator, 4 invertors/power back up, two separate common rooms for boys and girls, 1 infirmary, 1 counselling room, 1 college web management office, one PM-USHA Coordinator office, an artefact gallery attached to the library which is maintained by the Department of History. The construction of additional academic building is underway. CCTV and fire safety measures are installed in all the buildings. The college is fully LED lighted institution and also has installed solar street light with sensor in the campus. The college has a smart class room attached to IT&C room. The library has 7516 books, including reference books, e-books, magazines, journals, newspapers, and reports from the state government and other organizations. The college has 7 printers, 4 photo copiers, 40 computers/laptops, 12 LCD projectors, 1 handy cam and 3 digital cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/2024/03/02/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus spans across a total area of 38 acres and offers facilities to cater to cultural activities, sports, and games. It has a playground that measures 85x55 meters, providing a dedicated space for outdoor games and events. Within the playground, there's a volleyball court measuring 18x9 meters, and provisions are in place for conducting various track and field events. This versatile playground is occasionally utilized by local organizations for hosting outdoor games and events. In addition to the outdoor facilities, the college features a multi-purpose recreational hall designed for indoor games like table tennis, carom board, and chess. This hall serves as a hub for various interface activities, including seminars, workshops, and cultural and literary events. Furthermore, the college has an amphitheatre

dedicated to hosting cultural events and other social activities throughout the year, offering a vibrant and active campus environment for students and the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/2023/03/09/40th-annual-sports-week-2023/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/facilities/photo-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.18

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has implemented software for automating its library operations through the Integrated Library Management System (ILMS), using KOHA software. Furthermore, a library digitization project was executed on September 15, 2021, through a collaborative effort between Colosseum Tech Solutions Pvt. Ltd and the Department of Higher Education, Government of Nagaland. This project encompassed the incorporation of digital content, including e-books and library software, as well as the deployment of various hardware components. The college library also subscribes to National Library and Information Services Infrastructure of Scholarly Content (N-LIST) providing access to E-Resources to the students and faculty members of the college. The hardware setup included a server PC, PCs for system access complete with keyboards and mice, an A3 monochrome photocopier, an overhead book scanner, a power backup system, a 55-inch LED smart TV, a digital whiteboard camera system, an inverter, a router, a wireless microphone, and a speaker, all complemented by a stabilizer. The college's library, while currently semi-automated, houses a collection of 7516 books, including 80 reference books, e-books, magazines, newspapers, and reports from the state government and other organizations. The institution is actively pursuing an upgrade for its library to transform it into a central hub for knowledge and learning. This initiative is aimed at enhancing the acquisition and dissemination of knowledge resources, ensuring that the library becomes a vital component of the institution's educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://phekgovernmentcollege.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.51

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

09

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has undertaken the "Library Digitization Project" in collaboration with Colosseum Tech Solutions Pvt. Ltd. This project involved the inclusion of digital content, which comprises e-books and library software. It also encompassed the provision of essential hardware, including a Server PC, PC for system access, an A3 Monochrome Photocopier, an Overhead Book Scanner, Power Backup, a 55-inch LED Smart TV, a Digital White Board Camera System, an Inverter, a Router, a Wireless Microphone, and a speaker, all supported by a stabilizer. In its commitment to delivering quality education and facilitating academic progress and development, the institution has ensured the availability of Wi-Fi internet connection through Reliance Jio Air Fiber. Additionally, the college boasts a smart classroom that is connected to the IT&C room and a dedicated college web management office. Furthermore, to enhance security and monitoring, CCTV cameras have been installed throughout the administrative and academic buildings. For administrative and academic needs, the college maintains a comprehensive inventory, including 7 printers, 4 photo copiers, 40 computers/laptops, 12 LCD projectors, 1 handy cam and 3 digital cameras. The responsibility for maintaining and managing these facilities and equipment is entrusted to the teachers and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phekgovernmentcollege.com/facilities/itc/

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.3

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee, composed of key figures such as the Principal, Vice Principal, IQAC Coordinator, PM-USHA Coordinator, Heads of Departments, and the President of the Teachers Association, plays a pivotal role in overseeing the comprehensive procedures and policies governing the utilization

of the college's diverse facilities. Additionally, the college has established several internal committees and cells, each dedicated to the maintenance and optimal utilization of physical, academic, and support facilities. These committees and cells are led by convenors and consist of faculty members who contribute their expertise and commitment to ensuring the smooth operation of these facilities. Moreover, the Heads of various departments take on the responsibility of supervising the maintenance and care of the equipment and facilities within their respective domains, further contributing to the institution's efficient and effective operation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://phekgovernmentcollege.com/library/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

218

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://phekgovernmentcollege.com/facilities/itc/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

188

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
31	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
4	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution facilitates students' participation in various activities to train and inculcate in them the art of self-responsibility & personality development through a well-structured system where students participate in various administrative and co-curricular activities of the Institution. There is a students' body elected by the students themselves called as Phek Government College Students' Union headed by the Principal who is also the ex-officio president of the Council. But for all practical purposes, the Union functions autonomously lead by its Vice-President where they oversee the conducts of various co-curricular activities like Freshers' Day, cultural functions, sports, parting social, etc. In addition, there is a Students' Advisory Board who advise and guide the students. At the end of each one year tenure, election is normally conducted in April by setting up an election commission. In addition, there are two class representatives from each class to assist the Students Council. In the highest governing body like IQAC, the Vice President is a member as a nominee from the students' side. Students are also appointed members in many Cells & Committees. All these are intended to train the students in the art of leadership and responsibilities in the formative years of their life.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/2023/04/28/students-union-election-2023/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a registered Alumni association called as Phek Government College Alumni Association which was formally constituted on 13th July 2013. Since its inception, the Alumni Association has been playing a significant role in numerous ways. It keeps a tap of its past students and helps garner resources and support for the development of the institution.

The Association often motivates and guides students on career prospects with their experiences and knowledge. The Institution is striving to build a strong alumni base for which a registration portal has been created on the Institution's website which will keep a track of all its Alumni.

There is also an Alumni Cell constituted by the teachers within the College to facilitate the smooth coordination of the Association with the Institution. This Cell actively engages with the Association for the progress of the College. Not only the Association provides a platform for the past students to keep connected with its former Institution, but also assists with its resources for development of the Institution. At times, the

Institution invokes the assistance of the Association and the Alumni by virtue of being placed in different walks of life often renders valuable service to the Institution.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives:

- To transform students to be agents of change in the society.
- To impart and hone various life skills to students and make them self-reliant.
- To make the students socially and economically productive.
- To promote the scientific, analytic and critical temperament of the students.
- To impart value-oriented education and shape the students to be socially responsible citizens.
- Networking with academicians, public leaders, civil societies, district administration, church leaders etc., towards inclusive and effective involvement in building a better society.

The Principal Is the Head of the institution, assisted by the Vice-Principal in managing the day-to-day administrative tasks. The IQAC Cell headed by the Principal, formulates the academic calendar and activities for the college, which every department, club, cell and committee then execute. The HoDs of

every department supervise and coordinate their respective departments and represent the department in the meetings. The ministerial staff, headed by the Senior Head Accountant, ensure the smooth functioning of the office.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/mission-and-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has constituted 39 independent committees/clubs/cells with their responsibilities and powers to look into the functioning and growth of their respective committees/clubs/cells. The heads of departments are given independent charge and authority in matters related to their respective departments. The ministerial staff carry out their delegated responsibilities under the supervision of the senior head assistant. An elected student body of the college is entrusted with maintaining discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/about-us/associations-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal and the faculty members collectively discuss and develop strategic plans for the college. To execute these, the college has instituted different cells, committees and clubs to meet these needs and challenges. Each committee is assigned specific responsibilities and is expected to achieve the same within a given time frame. A convener and other faculty members and student representatives man the committees. Meetings are held periodically whereby, each committee chalks out their

objectives and target plans for each academic session. Accordingly, the various strategic plans are executed. These multiple cells and committees have consistently and effectively contributed to the systematic development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2024/11/Faculty-Meeting-Minutes-2023-2024.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college being a Government undertaking works according to the rules and procedures laid down by the State Government and the Department of Higher Education, Government of Nagaland. Concerning the Appointment and Service rules of the employees, the college follows the rules laid down by the State Government and the department and is governed as per the rules laid down by the UGC.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/administration/
Link to Organogram of the Institution webpage	https://phekgovernmentcollege.com/administration/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Nagaland and is governed by rules and regulations as laid down by the UGC. Being a government institution, the staff are extended appreciable welfare benefits, some of which are mentioned below:

1. Three years of study leave with full pay for teachers to undergo PhD program.
2. Medical treatment fees are borne by the government for the staff and their dependents as well
3. Pension benefits are extended as per Government Service Rules.
4. Maternity leave of six months.
5. Teachers can attend career advancement programs at any time of the year.
6. Housing and associated facilities as well as HRA are provided.
7. Provision of T.A/D.A as and when permissible.
8. Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.
9. Chief Minister Health Insurance Scheme (CMHIS) launched by the Government of Nagaland covers the medical expenses for the employees and their dependents.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization, marriages, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Nagaland has evolved a mechanism to assess college teachers and non-teaching staff through Annual Performance Assessment Report (APAR).

Under this, the faculty is assessed by the Principal, the Principal by the Deputy Commissioner of the district, and the non-teaching staff by the senior head assistant. Eventually, all these are transmitted to the Directorate of the Higher Education Department. Under APAR, teachers are not only assessed in their teaching methodology but also their overall performance in other areas such as extension services, paper publications, research, seminars, conferences or workshops. In short, APAR monitors teachers' performances, while he or she serves in a particular institution. For purpose of placement and promotion of the teachers, the Academic Performance Indicators (API) is in place. The IQAC of the college looks into this matter meticulously before submission to the Directorate. Teachers are also assessed by students on various parameters such as their teaching skills, knowledge of the subject, motivation, interaction outside the class, completion of syllabus regularity in the class and their communication skills. Such questionnaires are framed and given to students for their feedback. After which, a detailed report is submitted to the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of the institution monitors the performance of the nonteaching staff as well. The Principal convenes meetings with ministerial and other staff of the college at regular intervals, and their performances are assessed. Through a mechanism of effective supervision and consultation, the quality of the institution is ensured and maintained.

1. An audit of the overall income and expenditure of the institution is done by auditors from the office of the Accountant General.
2. Internal Audit is performed by the Internal Audit Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the principal source of funding for the maintenance and expansion of the college is the Government of Nagaland. It looks after salary and other allowances for teachers and non-teaching staff. It also grants funds for other infrastructural development of the college. The college administration plans out the requirements and costs for maintenance and development which is transmitted to the Higher Education Department for needful action. The college also highlights the needs and requirements of the college in the District Planning and Development Board meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has given due cognizance to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC initiatives have resulted in the institutionalization of quality assurance practices at two levels: a) Teacher-centric and b) Student-centric. For teachers: To upgrade and enhance the knowledge and teaching skills of the teachers, the college organizes workshops/seminars as well as departmental seminars on relevant issues regularly. Teachers are also encouraged to take up research and other academic activities for presentations and publications in journals and books, attend orientation and refresher courses, short-term courses, etc. Teachers are also encouraged to extend service towards society as resource persons, consultants, trainers, judges, etc. For students: The IQAC has instituted several measures to monitor the student's overall performance, particularly academic progress and attendance records. Their academic performance and attendance are continuously monitored and displayed every month. Each student has a mentor who also monitors the academic performance and attendance of the mentee and ensures that the student is not lagging in studies or regularity in class. The Parent-Teacher Association has their annual meetings in which the performances and progress of the students are discussed and remedial measures suggested. The IQAC also conducts teachers' assessments of the students every semester and the reports are submitted to the Principal and Vice Principal for corrective measures.

File Description	Documents
Paste link for additional information	https://phekgovernmentcollege.com/wp-content/uploads/2020/03/IQAC_2023-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, headed by the Principal, undertakes the primary task of ensuring that the teaching-learning process and outcomes are in tandem with the goals and requirements of the institution.

The IQAC along with the HoDs of the departments have sittings at periodic intervals to review the performance and activities of the respective departments. The institution follows the curriculum framed by Nagaland University and class tests, assignments, and paper presentations form the basis of the internal assessment of the students. Remedial/tutorial classes are arranged for weaker students. Review discussions are conducted after the final declaration of results to assess each department's performance and incorporate necessary actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phekgovernmentcollege.com/wp-content/uploads/2024/11/certifications-and-acredititation.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution is committed to values of gender equity. It strives to promote a culture of respect towards the opposite gender. The institution has zero tolerance for gender discrimination, sexual harassment and ragging in any forms. To promote gender sensitisation, the students were made to sign a pledge of good behaviour and students were also oriented about the same during the Orientation program for newly admitted students of the college. On March 8, 2024, International Women's Day was commemorated on the theme " Invest in Women: Accelerate Progress."

File Description	Documents
Annual gender sensitization action plan	http://phekgovernmentcollege.com/wp-content/uploads/2024/11/DocScanner-22-Nov-2024-01-47-PM.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://phekgovernmentcollege.com/facilities/facilities-for-women/specific-facilities-provided-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution strives to promote an eco-friendly campus. It

tries to maintain a clean, green and litter free campus. The institution has an efficient mechanism of waste management and its disposal.

Solid waste management: The use of plastic is banned in Phek town, the town in which the institution is located. Therefore, solid wastes which are mostly found in and around the college premises are of biodegradable nature, which are easily managed and disposed off. Dustbins are placed in strategic locations. Biodegradable wastes are also collected in compost pits which are further utilized as manure for gardening purposes in the college. Biodegradable and non-biodegradable wastes in the college are collected by Phek Town Council sanitation workers at regular intervals.

Liquid waste management: Liquid Wastes in the college are disposed off through proper drainage and sanitation system. The college has sufficient and separate toilets for the faculty, staffs and students. Toilets are fitted with drainage pipes and septic tanks.

Hazardous chemicals and radioactive waste management: Chemical wastes are also disposed off through specially-made drainages. The college does not use radioactive compounds; hence no radioactive wastes are generated.

E-waste management: The institution produces very little or no e-waste since it keeps a proper maintenance of all its equipments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://phekgovernmentcollege.com/facilities/waste-management-system/geo-tagged-pictures-of-waste-management-system-2/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

C. Any 2 of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed towards building an environment of inclusion and respect for religious, socio-economic and other diversities. The institution caters to students from different tribes and socio-cultural communities not only from within the

state, but also from neighboring states. Admission is open to foreign nationals and 10% of seats are reserved for STs, 5% of seats are reserved for SC/OBC and 3% for differently abled students. There is also a mentoring cell in place which facilitates the teachers in guiding the students in every aspect of their holistic development.

The institution also provides scholarship to meritorious students who are from economically weak backgrounds. Scholarship is also given to general category students who are outstanding in academic performance. Anti-ragging and harassment is strictly prohibited in the campus.

Along with the rest of the country, the institution observes all national holidays and commemorates anniversaries of great national leaders. The institution also celebrates cultural day annually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strives to sensitize its students and employees to the constitutional obligations and values, rights, duties and responsibilities of citizens. Independence Day and Republic Day are observed and celebrated annually along with the rest of the district. Students and teachers of the college assist the district administration in the decoration of rostrum on red letter days such as Republic Day and Independence Day. Teachers are also annually asked to comper the official ceremonies on such days. The students are encouraged to participate in various activities, competitions, programmes etc which are conducted at institutional, local, regional and national levels to hone the skills of the students and sensitise them to their constitutional rights, duties and obligations. Mock Parliament is conducted annually to familiarize them with Parliamentary proceedings and democratic processes of the country. The

institution also contributes to the smooth conduct of democratic processes of the nation and the state by extending services of its teachers and staff as master trainers, presiding officers and polling personnel in the Parliamentary and Assembly elections. Faculty members are also board members and consultants in important academic boards and institutions. Students of the institution also render their services to the Nagaland State Legal Services as Para Legal Volunteers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with its vision of national unity and national integration, the institution observes and celebrates red-letter days such as Republic Day and Independence Day annually. The institution also observes hoisting of the National Flag during Independence Day and Republic Day, and singing of the National Anthem. The teachers and students of the institution also extend their services every year to the district administration for preparation of the official function during Independence Day and Republic Day- in the decoration of the rostrum and also act as comperes for the formal celebrations. The institution commemorates and celebrates the birth and death anniversaries of great national leaders, national and international commemorative days and events along with the rest of the nation and the world. Some of such activities during the year 2023-2024 include:

1. Online Slogan Writing Competition was organized by Red Ribbon Club, Phek Government College in commemoration of World AIDS Day on 1st December, 2023.
2. Phek Government College observed National Science Day on 28th February, 2024 under the theme "Indigenous technologies for Viksit Bharat, organized by Science Club in collaboration with IQAC of Phek Government College.
3. Red Ribbon Club members of the college participated in Phek District Youth Fest Marathon Race on 12th August, 2023 in commemoration of International Youth Day, organized by District AIDS Prevention and Control Unit (DAPCU).
4. The Women Development Cell of the College organized International Women's Day on the theme "Invest in Women: Accelerate Progress" on 8th, March, 2024

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Teacher-student Synergy for a Green Campus

Objectives of the Practice:

1. To preserve the pristine environment of the campus
2. To promote environmental sustainability.

Context

The institution's location gives ample scope for the institution to develop and sustain its best practice of preserving the environment.

The Practice

In the academic year 2023-2024, the teachers, staffs and students of the college have been engaged in major green landscaping of the college by planting trees, flowers, digging compost pits, cleaning the surroundings etc at regular intervals.

Evidence of Success

The greenery of the campus is well-maintained.

Problems Encountered and Resources Required

Landslides remain a challenge to the best practice especially during torrential monsoon season. Additional funds are required.

1. Promotion of Skill Development

Objectives of the Practice:

1. To enable the students to be self-reliant and to be productive members of the society
2. To preserve the cultural and traditional knowledge system for posterity

Context

The district in which the institution is located is aptly called "the land of traditions". This best practice of the college is in tandem with the New Education Policy's emphasis on skill development.

The Practice

Students are encouraged to hone their artistic skills and traditional craftsmanship through various activities.

Evidence of Success

This best practice has ensured that the traditional knowledge system of craftsmanship is preserved for posterity. It has sensitized the students to be responsible bearers of their traditions and culture.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Phek Government College is located in Phek District, one of the 17 districts of Nagaland. Majority of the students come from adjoining villages and areas with poor socio-economic backgrounds. It is the only institution of Higher Education in Phek town, which is also the district headquarters. It caters to the educational needs of the burgeoning youth population, and at the same time, acts as a catalyst for community development in terms of social capital through community extension services by the faculty members as well as the students.

some of the major community extension services during the academic year 2023-2024 include:

1. The faculty members of the college extended their services as co-ordinator, assistant co-ordinator and academic counselors to the IGNOU Study Centre in Phek Town.
2. Faculty members are also board members and consultants in important academic boards, institutions and organizations. They are also leaders and members of important local organizations such as Lotha Hoho, Sema Baptist Church Phek Town, Angami Union Phek, the Gideons International in India etc.
3. To promote social justice and equity in education, the institution provided Special Merit Scholarship and Special Merit Scholarship for General Category/SCs/OBCs Students to meritorious and needy students. L.Mefutiba Merit Award and Certificate of Recognition, Education Department was given to the college topper in the University exam and topper in Education honours, respectively.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

In pursuance to its vision of holistic education, Phek Government would strive to provide quality education and at the same time, provide opportunities to the students to develop their various skills and capabilities. In the next academic year 2024-2025, the institution would remain committed to achieving the following goals:

1. To organize college fest
2. To conduct seminars, workshops etc.
3. To conduct career guidance programmes
4. To produce good academic result
5. Organize skill development workshops
6. Infrastructural upgradation, IT & C, Library facilities etc.
7. To conduct library orientation for students and faculty.
8. To undrtake Green audit, Energy Audit and Gender Audit for 2024-2025.

